

Tuakau College Board Meeting Minutes 17 December, 2024



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present: C Betty (Principal), K Ngataki, N Moore, G Tema-Liapanek, M Preston, A Tocker, McDowell, K McDowell (Student Representative) and J Paton (Principal's PA)

Via Teams:

Visitors to Meeting: A Jacobs (Deputy Principal) and P Moody (Executive Manager)

Apologies: T Potts (Staff Representative) and E Mouton

Absent: M Albert and H Kani

Start: 5:00 pm **Finish:** 5:37 pm

The Board agreed that A Jacobs (Deputy Principal) and P Moody (Executive Manager) could be at the meeting.

KARAKIA

M McDowell

AGENDA

Adopt the Agenda.

Moved: C Betty

Seconded: K Ngataki

Carried: All

APOLOGIES

T Potts and E Mouton.

Moved: M Preston

Seconded: G Tema-Liapanek

Carried: All

DECLARATION OF INTEREST

Form in the shared Drive for this. K Ngataki reminded the Board to be mindful of this form and complete as relevant.

MINUTES OF 26 NOVEMBER, 2024 MEETING

Matters Arising

Actions

Update

- Noted that the Policy Committee are yet to follow up the proposed additions to existing policies at their next committee meeting in 2025.

M McDowell moved the Board accepts the Minutes of the Board Meeting of 26 November, 2024.

Moved: M McDowell

Seconded: G Tema-Liapanek

Carried: All

HEALTH AND SAFETY REPORT

No Health and Safety report.

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. 		
Moved: M Preston	Seconded: C Betty	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> K Ngataki noted that in the Finance Committee meeting the payments to authorise for November 2024 were \$182,746.67. This was moved and seconded at the Finance Committee meeting, but K Ngataki advised it should be minuted at the Board meeting too. K Ngataki moved to confirm. Moved to confirm: K Ngataki Seconded: M McDowell K Ngataki noted that in the Finance Committee meeting approval was required for Ops Grant Payroll for: PP:162025 for \$111,586.79 PP:172025 for \$101,787.26 PP:182025 for \$110,322.82 These were moved and seconded at the Finance Committee meeting, but K Ngataki advised it should be minuted at the Board meeting too. K Ngataki moved to confirm. Moved to confirm: K Ngataki Seconded: M McDowell Move that the Board accept the recommendation that the 2025 budget, as presented, be put in place and a review should income/expenditure change substantially. Moved: A Tocker Seconded: M McDowell Move that the Board confirm the resolution to budget up to \$500,000 towards a Pastoral Care Building. Moved: K Ngataki Seconded: M McDowell 		
Moved: M McDowell	Seconded: K Ngataki	Carried: All

POLICY REPORT
No Policy report.

'FRIENDS OF TUAKAU COLLEGE' (PTA) REPORT
No 'Friends of Tuakau College' (PTA) report.

BUS NETWORK REPORT
No Bus Network report.

STUDENT REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> No matters arising. 	.	
Moved: K Ngataki	Seconded: M Preston	Carried: All

N Moore arrived to the Board meeting at 5:06pm.

CORRESPONDENCE	
Inward	Outward
<p>1. L Shaw Leave Request Submission (6 December, 2024)</p> <p>Move the Board approve the leave request for L Shaw, commencing 24th February 2025 to 28th February 2025. This will be leave without pay. Moved: K Ngataki Seconded: N Moore</p> <p>K Ngataki noted that the Board suggested L Shaw should be supported with good will in some way.</p> <p>2. S Lata Resignation Email (6 December, 2024)</p> <p>Move the Board confirm the resignation of S Lata, with regret. Moved: C Betty Seconded: N Moore</p> <p>3. D Perry Resignation Email (6 December, 2024)</p> <p>Move that the Board confirm the resignation of D Perry, with regret. Moved: C Betty Seconded: M Preston</p>	<p>1. D Dunchie-Coley Confirmation of Resignation Letter (27th November, 2024)</p> <p>2. E Fransch-Jonathan Confirmation of Resignation Letter (27th November, 2024)</p> <p>3. R Van Rensburg Confirmation of Leave Request Letter (27th November, 2024)</p> <p>4. S Raja Congratulations Letter (27th November, 2024)</p> <p>5. K Cao Congratulations Letter (27th November, 2024)</p> <p>6. B Ngatai Congratulations Letter (27th November, 2024)</p> <p>7. N Haliday Congratulations Letter (27th November, 2024)</p> <p>8. H Hira Congratulations Letter (27th November, 2024)</p> <p>9. B Mahoney Congratulations Letter (27th November, 2024)</p> <p>10. W Preston Congratulations Letter (27th November, 2024)</p> <p>11. L Strydom Congratulations Letter (27th November, 2024)</p> <p>12. B Mahoney Congratulations Letter (27th November, 2024)</p> <p>13. B Mahoney Congratulations Letter (27th November, 2024)</p> <p>14. A Bernabe Congratulations Letter (27th November, 2024)</p> <p>15. H McGrath Congratulations Letter (27th November, 2024)</p>

	<div>16. C Hazell Congratulations Letter (27th November, 2024)</div> <div>17. S Dorotich Congratulations Letter (27th November, 2024)</div> <div>18. L Brooker Congratulations Letter (27th November, 2024)</div> <div>19. K McDowell Congratulations Letter (27th November, 2024)</div> <div>20. B Tatler Congratulations Letter (27th November, 2024)</div> <div>21. J Davies Congratulations Letter (27th November, 2024)</div> <div>22. T Botha Congratulations Letter (27th November, 2024)</div> <div>23. J O’Neill Congratulations Letter (27th November, 2024)</div> <div>24. O Pennycook Congratulations Letter (27th November, 2024)</div> <div>25. M Pulefolau Congratulations Letter (27th November, 2024)</div>	
Late Correspondence		
No late correspondence.		
Matters Arising		
No matters arising.		
Moved that the inward be accepted, and the outward be confirmed: C Betty	Seconded: M McDowell	Carried: All

K McDowall arrived to the Board meeting at 5:12pm.

A Jacobs (Deputy Principal) arrived to the Board meeting at 5:27pm.

PRINCIPAL'S REPORT		
Discussion	Actions	Update
<ul style="list-style-type: none"> Move that the Board send letters of congratulations to the major prizewinners at the Junior and Middle College Prizegiving's in 2024: <ul style="list-style-type: none"> - Denith Ukwatta - Eila Weren - Eithan Langi - Taan Kanimako - Ethan Isaacs - Arviah Stewart - Oli Goodhand - Paige Powell - Natasha Butler - Braxton Fletcher - Charli Sabine 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 7 Camp trip to Ararimu, from 17th February 2025 to 19th February 2025. 		

Moved: M McDowell	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 12 Geography trip to Tongariro, from 13th March 2025 to 14th March 2025. 		
Moved: M McDowell	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Ian Russ as a full time permanent Technology Teacher commencing 28th January 2025. Along with this role goes one fixed term salary unit (as a RRR Recruitment unit) commencing 28th January 2025 and ending 27th January 2026. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Jessica Dean as a full time permanent Technology teacher, commencing 28th January 2025. 		
Moved: C Betty	Seconded: G Tema-Liapanek	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Vishal Nand as a full time permanent Technology teacher, commencing 28th January 2025. 		
Moved: C Betty	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Bimal Lata as a full time permanent Technology Teacher, commencing 28th January 2025. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Natasha Rivin as a full time permanent English Teacher, commencing 28th January 2025. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Karly Neilson as a part time fixed-term Science Teacher (0.56FTE – 20 periods per 6-day timetable cycle including non contact time), commencing 28th January 2025 and ending 27th January 2026. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Sue Askew to a part time permanent Careers and Transition position (0.59FTE – 21.25 periods per 6-day timetable cycle), commencing 28th January 2025. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Kelly Anderson to Whare Leader of Tane Mahuta for two years, commencing 28th January 2025 and ending 27th January 2027. Along with this role goes one fixed term middle management allowance, for the same time frame as the fixed term position. 		
Moved: C Betty	Seconded: G Tema-Liapanek	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Gerschen van Niekerk to Whare Leader of Ruauumoko for two years, commencing 28th January 2025 and ending 27th January 2027. Along with this role goes one fixed term middle management allowance, for the same time frame as the fixed term position. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Hunter Cochrane to Whare Leader of Tangaroa for two years, commencing 28th January 2025 and ending 27th January 2027. Along with this role goes one fixed term middle management allowance, for the same time frame as the fixed term position. 		

Moved: C Betty	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Hariata Cowley to Whare Leader of Tawhirimatea for two years, commencing 28th January 2025 and ending 27th January 2027. Along with this role goes one fixed term middle management allowance, for the same time frame as the fixed term position. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Christine Yeager as a fixed term part time Teaching Assistant, working 28 hours and 25 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Fiona Proctor as a fixed term part time Teaching Assistant, working 27 hours and 45 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Ngaire Law as a fixed term part time Teaching Assistant, working 28 hours and 25 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Rosina de Thierry as a fixed term part time Teaching Assistant, working 28 hours and 25 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: G Tema-Liapaneka	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Ruth Lapwood as a fixed term part time Teaching Assistant, working 28 hours and 25 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Sarabjit Kaur as a fixed term part time Teaching Assistant, working 28 hours and 25 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Donna van der Heyden as a fixed term part time Teaching Assistant, working 22 hours and 10 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Marie Cowan as a fixed term part time Teaching Assistant, working 22 hours and 20 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Vanessa Land as a fixed term part time Teaching Assistant, working 28 hours and 25 minutes per week, 		

commencing 31st January 2025 and ending 14th December 2025.		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Kahurangi Muru-Hira as a fixed term part time Kaiaawhina Reo Rua/Teaching Assistant, working 27 hours and 45 minutes per week, commencing 31st January 2025 and ending 14th December 2025. 		
Moved: C Betty	Seconded: G Tema-Liapanek	Carried: All
<ul style="list-style-type: none"> The Board had a discussion around the decrease in stand downs and suspensions in the last term and that the lateness/out of class/attendance blitz is obviously working to help this. K Ngataki thanked C Betty for all his reports to the Board throughout the year and for always fulfilling the Board's requests for information. K Ngataki thanked P Moody (Executive Manager) and A Jacobs (Deputy Principal) for their work for the Board too. 		
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: K Ngataki	Carried: All

GENERAL BUSINESS	
<i>Discussion</i>	<i>Actions</i>
<ul style="list-style-type: none"> M McDowell thanked K Ngataki for her work as the Presiding Member of the Tuakau College Board. M McDowell queried who to direct parents/caregivers to if/when they approach a Board member to talk about a staff member. A Jacobs and C Betty advised they need to be directed to C Betty. K Ngataki wished the Board a Merry Christmas and Happy New Year! 	

IN COMMITTEE		
At 5:35 pm		
Moved into committee: K Ngataki	Seconded: C Betty	Carried: All
At 5:37 pm		
Moved out of committee: K Ngataki	Seconded: C Betty	Carried: All

KARAKIA MUTUNGA
M McDowell

Board Meeting finished at 5:37 pm.

NEXT MEETING
Tuesday 25 th February 2025 at 6pm