



TUAKAU COLLEGE

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School Board Elections

Parent Election Notice

Nominations are open for the election of 3 parent representatives to the school board.

All eligible voters will receive a nomination form. Please use this form to nominate yourself or someone in your community. You will also receive a nomination cover letter calling for nominations. Information on who is not eligible to be a board member is provided with the nomination form. If you need more nomination forms, please contact the Student Centre.

Nominations close at **noon** on *Wednesday 11th October, 2023*.

You may provide a signed candidate statement and photograph with your nomination.

The electoral roll is held at the school Student Centre and can be viewed during normal school hours.

As nominations are received, there will be a list of candidates' names kept at the school up until election day, which you can view upon request.

Voting will close at **4pm** on *Wednesday 15th November, 2023*.

Kind regards,

Jess Paton

Returning Officer
Tuakau College



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2023 Tuakau College School Board Parent Elections

School profile number: 106

Nominations are open for the election of 3 parent representatives to the school board.

Your nomination form is enclosed

You can use this form to nominate yourself or someone else in your community. We have nomination forms available in Te Reo Māori and some other languages. Please contact the returning officer if these are required.

Nominating yourself or someone else

If you are on the voting roll and eligible to vote, you can nominate yourself. Please remember to sign **both** parts of the form.

If you are nominating someone else, complete the nomination form and make sure it includes all the required contact details and signatures.

You can post, hand deliver or email your nomination form/s to the returning officer (see details below). Nominations close at **noon** on *Wednesday 11th October, 2023*.

Information on who is not eligible to be a board member is enclosed.

Candidate statement

If you are a candidate, you are invited to submit an optional statement (up to 400 words) and photo. Make sure your statement is received by **noon** on *Wednesday 11th October, 2023* so that it can be sent to voters with the voting papers. The returning officer may remove or edit any part of the candidate's statement if it exceeds 400 words or is offensive or defamatory.

Electoral roll

The electoral roll is held at the school office and can be viewed during normal school hours.

Eligibility

Anyone can stand for election to the board, except for some exclusions. Please check information on who is not eligible. If not enclosed, ask the returning officer for this. If you are not on the voting roll you must be nominated by a person who is.

Scrutineers

A candidate may nominate a person to sit with the returning officer during the vote count to make sure it is done correctly. Scrutineers are also required for electronic elections if a recount is needed. Please advise the returning officer in writing of your scrutineer's name and contact details before election day. Candidates **cannot** be scrutineers.

Voting and results

Electronic voting will not be an option for this election. If there are more nominations than vacancies for parent representatives, a voting election will be held. Eligible voters will be issued voting papers and candidate statements, on or by *Wednesday 18th October, 2023*.

The poll closes at **4pm** on *Wednesday 15th November, 2023*. The highest polling candidates will be elected to the board, and results will be notified to the school community and other affected parties.

Post, hand deliver, or email completed nomination form/s to: *Tuakau College (PO Box 102, Tuakau 2342, New Zealand) or j.paton@tuakaucollege.com*

People who are not eligible to be school board members

The following people are not eligible to be school board members.

A person who:

- is an undischarged bankrupt; or
- is prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the [Companies Act 1993](#), or the [Financial Markets Conduct Act 2013](#), or the [Takeovers Act 1993](#); or
- is a permanently appointed member of the Board staff, unless they are standing for election as a staff representative; or
- contracts or sub-contracts with the Board without the approval of the Secretary of Education and receives payments exceeding \$25,000 in any financial year. This would also cover situations where a person has a 10% or more shareholding in the contracting company or a company that controls the contracting company; or
- is subject to a property order under the [Protection of Personal and Property Rights Act 1988](#); or
- is a person in respect of whom a personal order has been made under that Act that either the person is not competent to manage his or her own property affairs, or does not have the capacity to communicate/make decisions relating to his/her welfare/personal care; or
- is a person who has been convicted of an offence punishable by imprisonment for 2 years or more, or who has been sentenced to imprisonment for any other offence, unless that person has obtained a pardon, served the sentence, or otherwise suffered the penalty imposed on the person; or
- is not a New Zealand citizen, **and** is –
 - a person to whom [section 15](#) or [16](#) of the Immigration Act 2009 applies; or
 - a person obliged, by or pursuant to that Act, to leave New Zealand immediately or within a specified time, being a time that was less than 12 months; or
 - deemed for the purposes of that Act to be in New Zealand unlawfully.

A returning officer for an election (or by-elections) of board members is not eligible to be nominated as a candidate in that election.

For more information:

- see clauses 9 and 10 of [Schedule 23](#) of the Education and Training Act 2020 (the list above is a summary of these clauses).
- call NZSTA Advisory and Support Centre 0800 782 435, option 1.

School Board Election NOMINATION FORM

Parent representative / Staff representative / Student representative

School Name	Tuakau College
School profile Number	106

This nomination paper should be emailed, posted or delivered to the Returning Officer at j.paton@tuakaucollege.com or at Tuakau College (45 Elizabeth Street, Tuakau or PO Box 102, Tuakau, 2342) so that it is received no later than noon on Wednesday 11th October, 2023.

Nominator Details

Full Name	
Address/Email	
Phone	
Signature	

NOTE: The nominator must be on the roll for the election, otherwise the nomination is invalid.

Candidate details

Full Name	
Email	
Phone	

Candidate declaration of eligibility

I declare that I have read and understand the ineligibility criteria for school board members, under clauses 9 and 10 of Schedule 23 of the Education and Training Act 2020, and declare that I am eligible to become a board member. I hereby consent to the above nomination and declare that all other information that I have listed on this form is true and correct.

Date	Signature of Candidate

Candidates are requested to complete the following on an optional basis*:

1. Gender: Female / Male / Gender Diverse (circle one)
2. Previous experience: (tick one)
 - Current representative standing for re-election
 - Current co-opted or appointed board member standing for election
 - Not a current member but have previously been a member of a school board
 - No previous board experience
 - Other
3. Ethnicity: Which ethnic group or groups do you identify with? (tick as appropriate)

<input type="checkbox"/> NZ Māori	<input type="checkbox"/> European (Including NZ European/Pākehā)	<input type="checkbox"/> Asian
<input type="checkbox"/> Pacific people	<input type="checkbox"/> Middle Eastern/Latin American/African (MELAA)	<input type="checkbox"/> Other

**This candidate information is collected by the Ministry of Education for statistical purposes only and will not be used in a manner in which you may be identified. This information is not required for valid nomination.*