



Present: C Betty (Principal), T Potts (Staff Representative), K Ngataki, M Preston, N Moore, A Tocker, E Mouton, H Kani, J Roberts (Student Representative) and J Paton (Principal's PA)

Visitors to Meeting: A Jacobs (Deputy Principal) and P Moody (Executive Manager)

Apologies: S Hyland-Mills, M Albert, E Kazakevich

Absent:

Start: 6:00 pm **Finish:** 7:42 pm

The Board agreed that A Jacobs (Deputy Principal) and P Moody (Executive Manager) could be at the meeting.

The Board accepted that Te Ataakura Jones (teacher at Tuakau College) would speak to them for a few minutes at the start of the Board meeting.

AGENDA		
Adopt the Agenda.		
Moved: N Moore	Seconded: C Betty	Carried: All

APOLOGIES		
Move the apologies be accepted.		
Moved: C Betty	Seconded: N Moore	Carried: All

KARAKIA
N Moore

DECLARATION OF INTEREST
None

MINUTES OF 27 JUNE, 2023 MEETING		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> There is an error in the minutes regarding the use of double vowels. It should state 'Waikato,' not 'Tainui.' C Betty to follow up the action point regarding the PTA Bank Account. 	<ul style="list-style-type: none"> J Paton to update in previous minutes C Betty and A Jacobs to follow this up 	<ul style="list-style-type: none"> Updated
K Ngataki moved the Board accepts the Minutes of the Board Meeting of 27 June, 2023.		
Moved: K Ngataki	Seconded: E Mouton	Carried: All

Te Ataakura Jones, Kaiako Whakanguunguu Maaori, addressed the Board in regards to the Te Reo Maaori work being completed with the staff at the school and how the school embraces tikanga. She gave an overview of the work staff have been doing around this and informed the Board there has been a positive uptake from the staff and good progression. In discussion the Board suggested that in the future a waananga could be a good idea – even if it is just for a day and a trip around the local

marae. It was also discussed that in the future this could be extended to Head Students/Prefects/etc. The Board thanked Te Ataakura for her time and Te Ataakura left the meeting.

PROPERTY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> There was no Property Meeting this month as there were no major updates. The report for this month was circulated for comments to the Property Committee. P Moody advised that he will meet with the Ministry of Tuesday 15th August to work out the five modular's they are going to give us. 		
Moved: C Betty	Seconded: M Preston	Carried: All

FINANCE REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> P Moody read out the Finance Report. No matters arising. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

POLICY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> The Policy Committee Meeting will be held next week C Betty informed the Board about the Restraint Policy. This is currently on SchoolDocs and all Board members should read through the information so they are aware of it. 99% of our teachers have done the first module now. Support staff and any other non-teaching employees have to do a different course. The Ministry have advised C Betty to send a letter to all support staff and non-teaching staff about restraint. They are not allowed to restrain students until appropriate training has been completed and until each person receives a letter from the Board. Any staff can advise C Betty if they do not want to/don't want the training. The Board discussed this and decided they wanted to be clear as a Board what physical restraint involves before approving a letter to be sent to support staff and non-teaching staff. The Board needs to read their policy on this and this outlines the responsibilities. 	<ul style="list-style-type: none"> Board members to read through the Physical Restraint policy before the August Board Meeting. N Moore to send a list of possible providers for module to C Betty. 	
Moved: C Betty	Seconded: N Moore	Carried: All

PTA REPORT
No report.

GOLDEN JUBILEE REPORT
No report.

STUDENT REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • J Roberts gave a verbal Student Representative report. • School Ball was great and there was no negative feedback. • Matariki Celebration Evening was beautiful. Sad that not everyone got to see how appreciative the school is towards students getting awards. • Cross Country was postponed. • Students are mostly settled in for Term 3. • Mock Exams are coming up. 		
Moved: J Roberts	Seconded: K Ngataki	Carried: All

CORRESPONDENCE		
<i>Inward</i>	<i>Outward</i>	
<p>1. K Sharan Resignation Email (3 July)</p> <p>Move that the Board confirm, with regret, the resignation of K Sharan. Moved: C Betty Seconded: T Potts</p> <p>2. F Proctor Leave Request (21 July)</p> <p>Move that the Board approves F Proctor leave request (without pay). Moved: C Betty Seconded: E Mouton</p> <p>3. P.E.B – Letter to the Board (24 July)</p> <p>Move that the Board agree that this letter be passed back to SLT to respond. Moved: K Ngataki Seconded: A Tocker</p> <p>4. V Fung Resignation Letter (25 July)</p> <p>Move that the Board confirm, with regret, the resignation of V Fung. Moved: C Betty Seconded: T Potts</p>	<p>1. C McGill Wright Confirmation of Resignation Letter (31 May)</p> <p>2. S Eda Confirmation of Resignation Letter (31 May)</p> <p>3. S Davies Confirmation of Leave Request Letter (31 May)</p> <p>4. C Sturm Confirmation of Resignation Letter (31 May)</p> <p>5. J Millen Confirmation of Resignation Letter (31 May)</p> <p>6. M Bennet Confirmation of Resignation Letter (31 May)</p> <p>7. D Cooper-Lang Confirmation of Leave Request Letter (31 May)</p>	
Matters Arising		
No matters arising.		
Moved that the inward be accepted and the outward be confirmed: C Betty	Seconded: A Tocker	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • Move that the Board send a letter of congratulations to E Waretini for being the recipient of the Te Puuaha o Waikato Supreme Award (Huakina Development Trust) at the Matariki Celebration Evening. 		
Moved: C Betty	Seconded: E Mouton	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm the Teacher Only Day on Monday 21st August, 2023 for further professional learning on cultural competency. 		
Moved: C Betty	Seconded: E Mouton	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the Year 12 Rock Climbing trip to Glen Eden, for two days starting 24th August, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the Snow Camp to Ruapehu, for five days starting 4th September, 2023. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the UNISS Netball Tournament trip to Hamilton, for five days starting 28th August, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the AIMS Tournament Trip to Glen Eden, starting 3rd September, 2023. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Binesh Kumar to the position of Technology Teacher, commencing Monday 31st July, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Oliver Gordon to the permanent part-time position of Technology Technician for 15 hours per week, term time only commencing Monday 31st July, 2023. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board approve two fixed term middle management allowances for Te Ataakura Jones, commencing 27 January, 2023 to 27 January, 2024. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Samantha Ellery to the permanent part-time position of Food Technology Aide for 15 hours per week, term time only commencing Monday 31st July, 2023. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Jay Stacey to the permanent part-time position of Administration Assistant for 35 hours per week, term time only commencing Monday 31st July, 2023. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Chavorn Lawrence to the permanent part-time position of Assistant Attendance Officer for the Tuakau and Districts Attendance Service for 35 hours per week, term time only commencing Tuesday 25th July, 2023. 		
Moved: C Betty	Seconded: E Mouton	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm placing of the Nurse, Alison Robertson, on Step 7 of the Registered and Community nurses Pay Disparity Funding commencing 1st July, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Kay Hume to the role of Acting Head of Year 7&8 for 2024. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Justin Bailey and Mat Konamalai to the position of Acting Co-Head of Mathematics for 2024. 		
Moved: C Betty	Seconded: T Potts	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm the allocation of one permanent salary unit to Ashley Jacobs as the Deputy Principal. 		
Moved: C Betty	Seconded: E Mouton	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the allocation of one permanent salary unit to Ally Fletcher as the Deputy Principal. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the allocation of one permanent salary unit to Jared Slee as the Assistant Principal. 		
Moved: C Betty	Seconded: J Roberts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the allocation of one permanent salary unit to Anna Dinneen as the Assistant Principal. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Te Hiria Shaw to the permanent part-time position of Kaiaawhina Reo Rua (Teacher Assistant) for 15 hours per week, term time only commencing Monday 31st July, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: A Tocker	Carried: All

GENERAL BUSINESS	
<i>Discussion</i>	<i>Actions</i>
<ul style="list-style-type: none"> Term 2 Guidance Report Graphs Golden Jubilee – Sponsorship and Carving. <p>Move that the Board gives approval for the Golden Jubilee Committee to seek sponsorship for the event. Moved: C Betty Seconded: A Tocker</p> <p>The Board discussed the carving ('waharoa') project proposed for the Golden Jubilee. K Ngataki and H Kani suggested that it should probably be called 'pou,' and not 'waharoa.' M Preston suggested that maybe the school litter and tidiness of Te Atarua would need to be tidied up before putting the carvings in place so it is a respectful environment to welcome people in to.</p> <ul style="list-style-type: none"> NZSTA Conference 2023 – K Ngataki gave feedback regarding this and thanked the Board for allowing her to go. She said the suspension hui at the conference was quite helpful. Advised that at suspension meetings we may need to address to parents/caregivers that minutes will be taken of the meeting and that they can have a copy of these minutes if they wish. Some of the things mentioned at the conference included Awhi Whaanau meetings, internal workshops, appointment of an external Maaori SLT member, etc. The next conference will be in Wellington. 	<ul style="list-style-type: none"> Board members to have a look at these and get back to C Betty with any queries K Ngataki and H Kani to get back to C Betty regarding this before the August Board Meeting.

Moved: C Betty	Seconded: T Potts	Carried: All
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IN COMMITTEE		
At 7:34 pm		
Moved into committee: N Moore	Seconded: C Betty	Carried: All
At 7:42 pm		
Moved out of committee: N Moore	Seconded: C Betty	Carried: All

KARAKIA MUTUNGA		
K Ngataki		

Board Meeting finished at 7:42 pm.

NEXT MEETING		
Tuesday 29 th August, 2023		