

Tuakau College Board Meeting Minutes 29 August, 2023



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present: C Betty (Principal), T Potts (Staff Representative), K Ngataki, M Preston, N Moore, A Tocker, E Mouton, M Albert, J Roberts (Student Representative) and J Paton (Principal's PA)

Visitors to Meeting: A Jacobs (Deputy Principal) and P Moody (Executive Manager)

Apologies:

Absent: H Kani

Start: 6:00 pm **Finish:** 7:52 pm

The Board agreed that A Jacobs (Deputy Principal) and P Moody (Executive Manager) could be at the meeting.

The Board accepted that Uenuku (local carver) would speak to them for a few minutes during the Board meeting.

KARAKIA

N Moore

AGENDA

Adopt the Agenda.

Moved: C Betty

Seconded: N Moore

Carried: All

APOLOGIES

No apologies.

DECLARATION OF INTEREST

None

MINUTES OF 25 JULY, 2023 MEETING

<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> A Jacobs (Deputy Principal) is missing from the list of 'Visitors to the Meeting' at the start of the minutes document. C Betty gave an update on the PTA Bank Account. They want to keep it as it is (Tuakau College PTA) and the auditors have okayed this. C Betty gave an update in regards to Physical Restraint – this is ongoing. C Betty is to go through the list of providers that N Moore sent through to him and speak to the MOE about which may be suitable for the school to use. 	<ul style="list-style-type: none"> J Paton to correct C Betty doing ongoing work on this 	<ul style="list-style-type: none"> Corrected
K Ngataki moved the Board accepts the Minutes of the Board Meeting of 25 July, 2023.		
Moved: K Ngataki	Seconded: E Mouton	Carried: All

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • P Moody read out the Property Report. • P Moody gave an update on the Master Plan – the SLT are meeting with the Ministry tomorrow to discuss the five modular's the school is getting. 		
Moved: C Betty	Seconded: N Moore	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • P Moody read out the Finance Report. No matters arising. 		
Moved: C Betty	Seconded: E Mouton	Carried: All

Uenuku arrived at 6:18pm to speak to the Board about the carving(s) for the Golden Jubilee next year. Uenuku explained that he wanted the Boards input into the design. The Board suggested some ideas they might like incorporated into the design which Uenuku made note of. The Board discussed the need to have tikanga covered as well and Uenuku reassured that after initial ideas and designs are discussed the tikanga will also be covered off. Uenuku suggested that Board members have a think about it and he will come along to the next Board meeting to make note of further suggestions. Uenuku left the meeting.

The Board moved that they approve of the school applying for funding for the carving(s) for the Golden Jubilee in 2024.

Moved: C Betty **Seconded:** N Moore

POLICY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • C Betty read out the Policy Report. No matters arising. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

PTA REPORT
No report.

GOLDEN JUBILEE REPORT
No report.

STUDENT REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • J Roberts gave a verbal report to the Board. • Cross Country went well – very muddy! 		

<ul style="list-style-type: none"> • Mock Exams are coming up at the end of the term, as well as Tug of War. • The 1st XV Rugby team won their final against Rosehill College to make them the winners of the 2023 Counties Manukau Secondary Schools 1st XV Premiership Final. This is the second year in a row they have won and they were unbeaten all season! The U15's Rugby team also played in the final and placed second. • UNISS are competing this week. Snow Camp and AIMS Games are next week. • Speeches from the finalists for Head Students for 2024 went well. 		
Moved: J Roberts	Seconded: M Albert	Carried: All

CORRESPONDENCE	
<i>Inward</i>	<i>Outward</i>
<ol style="list-style-type: none"> 1. M Williams Leave Request (28 July) Move that the Board approves M Williams leave request (with pay). Moved: C Betty Seconded: A Tocker 2. G Van Niekerk Leave Request (4 Aug) Move that the Board approves G van Nierkerk leave request (without pay). Moved: C Betty Seconded: T Potts 3. S Hyland-Mills Resignation from the Board email (14 Aug) 4. NZSTA Student Representative Elections 2023 (28 July) 5. NZSTA 2023 Midterm School Elections (10 Aug) Move that the Board approves the Midterm Elections timeline for 2023. Moved: C Betty Seconded: K Ngataki Move that the Board confirm the Returning Officer for 2023 is J Paton. Moved: C Betty Seconded: T Potts 6. Tuakau College Audit Completion for 2021 and 2022 (21 Aug) 7. A Blackwood Leave Request (25 Aug) Move that the Board approves A Blackwood leave request (without pay). Moved: C Betty Seconded: E Mouton 	<ol style="list-style-type: none"> 1. K Sharan Confirmation of Resignation Letter (26 July) 2. F Proctor Confirmation of Leave Request Letter (26 July) 3. V Fung Confirmation of Resignation Letter (26 July) 4. E Waretini Congratulations Letter (26 July) 5. Tuakau College Board Letter to MOE and Public Service Commissioner (26 July) 6. P.E.B Tuakau College Board Response to Complaint Letter (1) (26 July) 7. P.E.B Tuakau College Board Response to Complaint Letter (2) (26 July) 8. P.E.B Tuakau College Board Response to Complaint Letter (3) (26 July)

Late Correspondence

1. R Venter Resignation Letter (28 Aug)

Move that the Board confirm, with regret, the resignation of R Venter.

Moved: C Betty **Seconded:** N Moore

2. P Chahar Leave Request Letter (28 Aug)

Move that the Board approves P Chahar leave request (without pay).

Moved: C Betty **Seconded:** T Potts

3. E Pritchard Letter of Introduction (28 Aug)

4. A Robertson Resignation Letter (29 Aug)

Move that the Board confirm, with regret, the resignation of A Robertson.

Moved: C Betty **Seconded:** N Moore

Matters Arising

No matters arising.

Moved that the inward be accepted and the outward be confirmed: C Betty

Seconded: N Moore

Carried: All

PRINCIPAL'S REPORT**Discussion****Actions****Update**

- **Move that the Board confirm the appointment of Puneet Bhullar to a permanent full-time position as a Year 7&8 Teacher, commencing Monday 28 August, 2023.**

Moved: C Betty

Seconded: N Moore

Carried: All

- **Move that the Board confirm the appointment of Akashna Sharma to the permanent full-time position as a Year 7&8 Teacher, commencing Monday 9 October, 2023.**

Moved: C Betty

Seconded: N Moore

Carried: All

- **Move that the Board confirm the appointment of Jade Wilton to the permanent full-time position as a Year 7&8 Teacher, commencing 28 January, 2024.**

Moved: C Betty

Seconded: M Albert

Carried: All

- **Move that the Board confirm that Tuakau College becomes a teacher training school under the scheme of the Auckland Teacher Trainee Programme.**

Moved: C Betty

Seconded: M Preston

Carried: All

- **Move that the Board confirm that Tuakau College will reduce the number of Out of Zone enrolments by only taking students from the second and third categories (siblings and former students' children) for 2024.**

Moved: C Betty

Seconded: E Kazakevich

Carried: All

The Board discussed the feedback from the Ministry regarding the Pookeno Bus service. The Ministry informed C Betty that they are NOT going to fund Pookeno students because they believe the present public bus service is adequate to get all the students here by 9:00am and home at 3:30pm. The Board agreed that this was impractical and that this needs to be appealed. C Betty will organise a meeting with relevant people regarding this and T Potts and M Albert agreed to be part of that meeting. N Moore said she can be present if the meeting is at night, or possibly via ZOOM during the day. K Ngataki advised that the Waikato District Council is supportive of this being impractical from the Ministry.

C Betty moved his Principal's Report.

Moved: C Betty

Seconded: N Moore

Carried: All

GENERAL BUSINESS**Discussion**

- BOT Report Literacy and Numeracy Co-Requisites

Actions

- This document is in the folder for the Board to read.

IN COMMITTEE

At 7:31 pm

Moved into committee: N Moore

Seconded: C Betty

Carried: All

At 7:52 pm

Moved out of committee: N Moore

Seconded: C Betty

Carried: All

KARAKIA MUTUNGA

C Betty

Board Meeting finished at 7:52 pm.

NEXT MEETING

Tuesday 26th September, 2023