



Present: C Betty (Principal), T Potts (Staff Representative), E Kazakevich, K Ngataki, M Preston, N Moore, A Tocker, E Mouton, J Roberts (Student Representative) and J Paton (Principal’s PA)

Visitors to Meeting: P Moody (Executive Manager), J Slee (Assistant Principal), H Kani and M Albert

Apologies: S Hyland-Mills

Absent:

Start: 6:00pm **Finish: 8:23pm**

The Board agreed that P Moody (Executive Manager), J Slee (Assistant Principal), H Kani (Manawhenua representative) and M Albert (Manawhenua representative) could be at the meeting.

The Board members and visitors introduced themselves to each other around the table.

AGENDA		
Adopt the Agenda.		
Moved: N Moore	Seconded: T Potts	Carried: All

APOLOGIES		
Move the apologies be accepted.		
Moved: C Betty	Seconded: N Moore	Carried: All

KARAKIA
C Betty

DECLARATION OF INTEREST
None

MINUTES OF 26 APRIL, 2023 MEETING		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> At the 26 April, 2023 Board Meeting, the Board discussed In-Committee the idea of having manawhenua representation on the Board. This would involve someone representing the Board, working through issues around tikanga/practices that we are already doing but could have advice on. <p>The Board agreed they would need to co-opt the manawhenua representative on to the Board. K Ngataki said this would be helpful as we all have our own lives too and can’t always make it to suspension meetings, etc. C Betty said it would also be helpful with things like the Charter, Kāhui Ako, etc.</p>		

<p>Twelve local maraes had this thought about helping our school be better for our students. A Tocker said it's awesome that this idea has come from them and not us.</p> <p>Following this discussion, the Board agreed to confirm the co-option of up to two manawhenua representatives to the Board.</p> <p>Move that the Board co-opts H Kani and M Albert on to the Board, until the 2024 half-year elections. Moved: K Ngataki Seconded: M Preston Carried: All</p>		
N Moore moved the Board accepts the Minutes of the Board Meeting of 26 April, 2023.		
Moved: K Ngataki	Seconded: E Mouton	Carried: All

HEALTH AND SAFETY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> The Board discussed that we need to ensure we get a report on the incident that occurred at the school rugby game on school grounds on Saturday 27th May, 2023 as an ambulance was called and entered the premises. 	<ul style="list-style-type: none"> Ensure that the Sports Co-Ordinator submits a report to the H&S Committee 	
Moved: C Betty	Seconded: K Ngataki	Carried: All

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> C Betty gave an update on the Master Plan. The school received this early today. The Senior Leadership Team will go through this with the Ministry on Thursday 1st June, 2023 and then a copy will be sent to the Board to see. P Moody informed the Board that the Ministry of Education have given us the green light to get leaks fixed, following the cyclones recently. The front gates to the school, on Elizabeth Street, are going to be moved up closer to the school so that those living in the school house have free access (rather than having to lock and unlock the gate all the time). 	<ul style="list-style-type: none"> Copy of the Master Plan to be sent to the Board before the June meeting 	
Moved: C Betty	Seconded: E Mouton	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> P Moody read out the Finance Report. No matters arising. 		
Moved: C Betty	Seconded: N Moore	Carried: All

PERSONNEL COMMITTEE		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> C Betty read out the minutes from the Personnel Committee's interviews for the Head of Performing Arts appointment. No matters arising. 		
Moved: C Betty	Seconded: N Moore	Carried: All

POLICY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Incorrect date stated at the top of the Policy meeting minutes. To be amended to the correct date of Tuesday 9th May, 2023. E Mouton requested that we check that J Everitt has updated the Uniform policy on SchoolDocs. The Board discussed the Attendance policy and whether or not a medical certificate should be required after three days. After discussion the Board agreed that due to the cost of getting a medical certificate and the long wait times for medical appointments that the policy should not include this statement. <p>Move that the school can amend the policy to remove this statement. Moved: C Betty Seconded: K Ngataki Carried: All</p> <p>The Board discussed the money given to the school by the government for attendance. C Betty informed the Board that there would be a meeting held with other schools in the area to determine how this money will best be used.</p>	<ul style="list-style-type: none"> JPA to amend date on Policy meeting minutes JPA to check this has been updated <ul style="list-style-type: none"> C Betty to provide update on this in the June Board Meeting 	
Moved: C Betty	Seconded: E Kazakevich	Carried: All

PTA REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> C Betty informed the Board that the PTA's 'project' for the year will need to change after seeing the Master Plan 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

GOLDEN JUBILEE		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> C Betty gave a verbal update on the Golden Jubilee Committee progress. Dates for the Golden Jubilee have been set and registrations are open on our website. The committee have decided to do a waharoa/pou for the front gates to the school. C Betty has been in touch with the carver regarding this. 		
Moved: C Betty	Seconded: N Moore	Carried: All

STUDENT REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> J Roberts read out her Student Representative report. The Board discussed the point raised regarding uniform. M Albert said it would be interesting to see how many kids are sick over the winter and is it uniform related or not. The Board advised that J Roberts could feedback to the student body that there is a uniform review each year. The Board discussed the point raised about phones at school and unanimously agreed that allowing them at lunchtime/interval would not be a good idea and would be taking a step backwards. 	<ul style="list-style-type: none"> J Paton to check when the last uniform review was done and let J Roberts know. 	
Moved: J Roberts	Seconded: K Ngataki	Carried: All

CORRESPONDENCE	
Inward	Outward
<ol style="list-style-type: none"> Email from Correct The Errors (27 Apr) PPTA Strike Notification (Rostering Home) (1 May) PPTA Strike Notification (Rostering Home) Correction (1 May) C McGill Wright Letter of Resignation (2 May) <p>Move the Board confirm, with regret, the resignation of C McGill-Wright. Moved: C Betty Seconded: N Moore</p> <ol style="list-style-type: none"> S Eda Resignation Email (5 May) <p>Move the Board confirm, with regret, the resignation of S Eda. Moved: C Betty Seconded: K Ngataki</p> <ol style="list-style-type: none"> PPTA Strike Notification (8 May) NZEI 2023 EREL allocations for your worksite (8 May) S Davies Leave Request Letter (16 May) <p>Move the Board approves S Davies leave request (without pay). Moved: C Betty Seconded: E Mouton</p> <ol style="list-style-type: none"> C Sturm Resignation Email (11 May) <p>Move the Board confirm, with regret, the resignation of C Sturm. Moved: C Betty Seconded: N Moore</p>	<ol style="list-style-type: none"> G Taylor Confirmation of Resignation Letter (27 Apr) A Palmer Confirmation of Resignation Letter (27 Apr)

10. J Millen Resignation Email (18 May)		
Move the Board confirm, with regret, the resignation of J Millen. Moved: C Betty Seconded: N Moore		
11. Suspension of PPTA Strike Action (22 May)		
12. M Bennet Resignation Email (23 May)		
Move the Board confirm, with regret, the resignation of M Bennet. Moved: C Betty Seconded: K Ngataki		
13. P.E.B – Email Complaint (23 May)		
14. D Cooper-Lang Leave Request Email (30 May)		
Move the Board approves D Cooper-Lang’s leave request (without pay). Moved: C Betty Seconded: K Ngataki		
Matters Arising		
None		
Moved that the inward be accepted and the outward be confirmed: C Betty	Seconded: A Tocker	Carried: All

PRINCIPAL’S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Move that the Board approve the 12OUT trip to Waitawheta, starting 19th June, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the Year 12 Leadership Camp at the College, starting 28th June, 2023. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Sharun Lata to a full time permanent position as a Technology teacher in Hard Materials, commencing at the latest on 17th July, 2023 (beginning of Term 3). 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Jo Buttery as Year 10 Dean, Michelle McMillan as Year 12&13 Dean and Sifiso Dzadya as the Deans Assistant until 27th January, 2024. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Kelly Anderson as a general Teaching Assistant for 20 hours commencing Monday 15th May, 2023. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the full time permanent position of Jessica Matthews as Head of Performing Arts, commencing Monday 24th July, 2024. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> The Board discussed what they can do to help the school with the rising incidents of physical assault amongst the students. J Roberts said it mostly seems to be ‘he said, she said’ and other students ‘egging’ them on and heightening the situation. K Ngataki suggested that we could look to the marae for support with not only the student, but 		

whaanau too. H Kani added yes, it would be a good idea to take this to the marae forum and then H Kani can bring back some options to the Board. The Board discussed possibly having different places for students to go to at school for two/three days where they continue learning, instead of a stand down. Discussed doing more modules around Te Kotahitanga with the staff.

C Betty moved his Principal's Report.

Moved: C Betty

Seconded: K Ngataki

Carried: All

GENERAL BUSINESS

Discussion

Actions

- C Betty asked the Board members to please read the AOV and Kiwisport documents in their own time and get back to him if they have any queries.

Moved: C Betty

Seconded: N Moore

Carried: All

IN COMMITTEE

At 8:00 pm

Moved into committee: N Moore

Seconded: K Ngataki

Carried: All

At 8:21 pm

Moved out of committee: N Moore

Seconded: C Betty

Carried: All

KARAKIA MUTUNGA

C Betty

Board Meeting finished at 8:23 pm.

NEXT MEETING

Tuesday 27th June, 2023