

Board Meeting Minutes 27 September, 2022



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present: C Betty (Principal), T Potts (new Staff Representative), E Lang (Student Representative), N Moore, A Kingi, E Kazakevich, M Preston, K Ngataki, J Paton (new Principal's PA)

Visitors to Meeting: A Jacobs (Deputy Principal)

Apologies: S Hyland-Mills

Absent: None

Start: 6:00pm **Finish: 7:38pm**

AGENDA		
Adopt the Agenda.		
Moved: K Ngataki	Seconded: M Preston	Carried: All

KARAKIA
Chris Betty

DECLARATION OF INTEREST
None

MINUTES OF 26 JULY, 2022 MEETING		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> Treaty of Waitangi PLD sessions to be held next year 	<ul style="list-style-type: none"> Ongoing work – N Moore to send through a list of possible providers 	<ul style="list-style-type: none"> Update next year
<ul style="list-style-type: none"> Master Plan 	<ul style="list-style-type: none"> Ongoing action point 	<ul style="list-style-type: none"> Will update when required
<ul style="list-style-type: none"> Flooding by D-Block due to subdivision next to Tuakau College. 	<ul style="list-style-type: none"> P Moody has followed this up with the Council and they have confirmed that it is a Council problem and will be at Council cost to fix. 	<ul style="list-style-type: none"> Completed
<ul style="list-style-type: none"> Vape shops in town – Board to send a letter to Council re: the vape shops in town 	<ul style="list-style-type: none"> Ongoing action – E Lang to send drafted letter to J Paton to check before sending 	
<ul style="list-style-type: none"> Parent Teacher Interviews a little disappointing 	<ul style="list-style-type: none"> Ongoing review – looking at possibly downscaling the second lot of interviews 	<ul style="list-style-type: none"> Update next year
Moved: K Ngataki	Seconded: C Betty	Carried: All

HEALTH AND SAFETY REPORT
No meeting, no report.

PROPERTY REPORT		
Matters Arising	Actions	
<ul style="list-style-type: none"> Pushing the Ministry to get roll growth sorted early on 		
<ul style="list-style-type: none"> 5YA not approved yet 		
<ul style="list-style-type: none"> Issues with toilet vandalism 	<ul style="list-style-type: none"> Potentially trial staff members supervising toilets or a 'one in, one out' approach to students using the toilets. N Moore suggested the option of having smoke sensors in the toilets, however there was concern this would set the fire alarm off regularly. 	
Moved: C Betty	Seconded: A Kingi	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> K Ngataki is stated as 'absent' on the Finance report minutes, however this needs to be changed to 'apologies.' 	<ul style="list-style-type: none"> C Betty to update 	<ul style="list-style-type: none"> Completed
<ul style="list-style-type: none"> The Finance report minutes state that AIMS stayed at Te Tahawai Marae Komiti INC, however this needs to be changed to state that UNISS Netball team stayed there. 	<ul style="list-style-type: none"> C Betty to update 	<ul style="list-style-type: none"> Completed
Moved: A Jacobs	Seconded: A Kingi	Carried: All

POLICY REPORT
No meeting, no report.

STUDENT REPORT		
<i>Discussion</i>	<i>Actions</i>	
<ul style="list-style-type: none"> Mock exams went okay for students. The after school study sessions have been very helpful for students. There were however some issues with the Chromebooks (used for the digital exams) connecting to the Wifi which could be a problem for the real NZQA exams. 	<ul style="list-style-type: none"> C Betty and A Jacobs confirmed that the school was already looking into this and ongoing work is being done on this. 	
<ul style="list-style-type: none"> E Lang thanked the Board for her time as a Student Representative. 		
Moved: E Lang	Seconded: K Ngataki	Carried: All

CORRESPONDENCE		
<i>Inward</i>	<i>Outward</i>	
<ol style="list-style-type: none"> Lesley MacMichael resignation letter (1 Sep, 2022) Move to accept the above resignation with regret. Moved: C Betty Seconded: A Kingi Louise Ramsay resignation letter (16 Sep, 2022) Move to accept the above resignation, with regret. Moved: C Betty Seconded: K Ngataki Matthew Williams paternity leave from 8 Feb, 2023 for 26 weeks (until about mid-August) Move to accept paternity leave. Moved: C Betty Seconded: N Moore Shelley Davies request for leave (20-25 October, 2022) Move to accept leave request. Moved: C Betty Seconded: T Potts 	<ol style="list-style-type: none"> C Yeager acknowledgement of resignation letter sent M McMillan thank you letter sent (6 Sep) A Fletcher thank you letter sent (6 Sep) Shirley Scott confirmation of Leave Request (5 Sep) Shelley Davies and Sue Askew thank you letter sent (6 Sep) Lee-Anne Shaw thank you letter sent (6 Sep) Joidene Preston thank you letter sent (6 Sept) A Ngataki congratulations letter sent (6 Sep) Skye Jenkins Speech Finals congratulations letter sent (6 Sep) Chloe Jamieson Speech Finals congratulations letter sent (6 Sep) 	
Matters Arising		
None		
Late Correspondence		
None		
Matters Arising		
None		
Moved that the inward be accepted and the outward be confirmed: C Betty	Seconded: K Ngataki	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Discussed recent sporting successes: UNISS Netball team achievement – 4th in B Grade AIMS Netball (Rugby 7's and Soccer did well also) 	<ul style="list-style-type: none"> Letter of congratulations to Lee-Anne Shaw Letter of congratulations to Jessica Hawke 	<ul style="list-style-type: none"> Completed Completed
Moved: C Betty	Seconded: A Kingi	Carried: All
<ul style="list-style-type: none"> Move that the Board confirms the appointment of Jess Paton to the permanent, full-time position of Principal's PA/Digital Media Producer, commencing 17th October, 2022. 		
Moved: C Betty	Seconded: K Nagtaki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirms accepting all of the Out of Zone enrolments for 2023. 		
Moved: C Betty	Seconded: A Kingi	Carried: All
Chris Betty moved his Principal's Report.		
Moved: C Betty	Seconded: E Kazakevich	Carried: All

GENERAL BUSINESS		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Discussed the School Board Parent Election Results. The Returning Officer (J Paton) declared the following duly elected after counting the votes: N Moore, E Mouton, M Preston and A Tocker. <p>Move that the Board confirms the School Board Parent Election Results 2022.</p>	<ul style="list-style-type: none"> J Paton to publish results to community 	<ul style="list-style-type: none"> Completed
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Discussed the School Board Student Representative Results. The Returning Officer (J Paton) declared L Heaslip duly elected after counting the votes. <p>Move that the Board confirms the School Board Student Representative Election Results 2022.</p>	<ul style="list-style-type: none"> J Paton to publish results to community 	<ul style="list-style-type: none"> Completed
Moved: C Betty	Seconded: A Kingi	Carried: All

IN COMMITTEE		
At 7:13pm		
Moved into committee: A Kingi	Seconded: K Ngataki	Carried: All
At 7:34pm		
Moved out of committee: A Kingi	Seconded: K Ngataki	Carried: All

K Ngataki, on behalf of the Board, thanked A Kingi for her contribution to the Board and decision-making and also thanked E Lang for all her student reports.

KARAKIA MUTUNGA
K Ngataki

Board Meeting finished at 7:38pm.

NEXT MEETING
Tuesday 25 October, 2022