

Tuakau College Board Meeting Minutes 26 April, 2023



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present: C Betty (Principal), T Potts (Staff Representative), E Kazakevich, K Ngataki, N Moore, A Tocker, E Mouton, J Roberts (Student Representative) and J Paton (Principal's PA)

Visitors to Meeting: P Moody (Executive Manager)

Apologies: M Preston

Absent: S Hyland-Mills

Start: 6:00 pm **Finish: 7:35 pm**

The Board agreed that P Moody (Executive Manager) could be at the meeting.

AGENDA

Adopt the Agenda.

Moved: N Moore

Seconded: T Potts

Carried: All

APOLOGIES

Move the apologies be accepted.

Moved: C Betty

Seconded: K Ngataki

Carried: All

KARAKIA

C Betty

DECLARATION OF INTEREST

None

MINUTES OF 28 MARCH, 2023 MEETING

Matters Arising

Actions

Update

- No matters arising.

N Moore moved the Board accepts the Minutes of the Board Meeting of 28 March, 2023.

Moved: N Moore

Seconded: A Tocker

Carried: All

HEALTH AND SAFETY REPORT

No meeting, no report.

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> The 5YA Plan is through to the MOE who have approved the plan. P Moody advised that the Board needs to move that they approve of the 5YA Plan, following electrical testing coming back positive to go ahead. <p>N Moore moved that the Board approves the 5YA Plan (2022/23) as part of the 10 Year Property Plan for 2022/23, generated on 20th April, 2023. Moved: N Moore Seconded: K Ngataki</p> <ul style="list-style-type: none"> P8, P9 and P10 are just about fully demolished now. 		
Moved: C Betty	Seconded: N Moore	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> P Moody read out the Finance Report. No matters arising. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

POLICY REPORT		
No report.		

PTA AGM		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

PTA REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> C Betty has sent through the old trust fund document and then once approved this money will end up in the PTA account, which they will then donate to the scholarship account where that money should be. Golden Jubilee – dates have been decided for this and the committee have decided to fundraise for a waharoa/carved entranceway. There will be a section in the Board meetings dedicated to the Golden Jubilee. 	<ul style="list-style-type: none"> J Paton to add in Golden Jubilee under 'Committees' 	
Moved: C Betty	Seconded: E Mouton	Carried: All

STUDENT REPORT		
<ul style="list-style-type: none"> No written report but J Roberts explained verbally that the first day back for Term 2 was good. J Roberts said the Tuakau ANZAC Day Parade went well and S Muller's speech was awesome! K Ngataki said yes, S Muller's speech was very good and well written. Suggested having it read at a school assembly. 		
Moved: J Roberts	Seconded: N Moore	Carried: All

CORRESPONDENCE		
Inward	Outward	
<ol style="list-style-type: none"> G Taylor Resignation Letter (7 Apr) A Palmer Resignation Letter (18 Apr) PPTA Notice of Strike Action – Term 2 Relief and Meeting Bans (21 Apr) 	<ol style="list-style-type: none"> N Blake Confirmation of Resignation Letter (29 Mar) S Scott Confirmation of Resignation Letter (29 Mar) D van der Heyden Confirmation of Resignation Letter (29 Mar) N Law Confirmation of Resignation Letter (29 Mar) 	
Matters Arising		
None		
Moved that the inward be accepted and the outward be confirmed: C Betty	Seconded: T Potts	Carried: All

PRINCIPAL'S REPORT		
Discussion	Actions	Update
<ul style="list-style-type: none"> Move that the Board confirm the closure of the school for instruction on Thursday 11th May, because of the rolling one-day regional strike of secondary teachers. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the date for the Teacher Only Day on Friday 2nd June, 2023. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the 13OUT 5 Day Tramp to Rotorua, starting 15th May, 2023. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm, with regret, the resignation of Ashwell Palmer, from 17th June, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm, with regret, the resignation of Garry Taylor, from 24th April, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the resignation of Sue Askew as Dean of Year 13 and that her entitlement drops from 0.75FTE to 0.53FTE. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Jo Buttery to the Year 10 position commencing 24th April, 2023. Along with this role goes one fixed term salary unit and one fixed term middle management allowance. 		
Moved: C Betty	Seconded: A Tocker	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm the appointment of Christine Yeager to a Teaching Assistants role in Te Whare Ako commencing 26th April, 2023 for 26.67 hours per week term time only. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Carol Sturm to a Teaching Assistants role in Te Whare Ako commencing 8th May, 2023 for 26.67 hours per week term time only. 		
Moved: C Betty	Seconded: E Mouton	Carried: All
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: E Mouton	Carried: All

GENERAL BUSINESS		
Discussion	Actions	
<ul style="list-style-type: none"> The Board discussed the Stand Down/Suspension Guidelines document and the SD/SUS Process document. <p>The Board suggested that the Principal's PA document on KAMAR when she has rung the parents/caregivers and what their response was when asked if they want to speak to C Betty further about the issue before the meeting.</p> <p>The Board asked that a step is added in on the SD/SUS Process document where the SLT member informing the parents/caregivers of a suspension asks the parents/caregivers something along the lines of ". . .after investigating this we are looking at (suspending/standing down) your child. Do you want to discuss this further with the Principal or not? Can I also please confirm your place of residence/address and your email address. . ."</p>	<ul style="list-style-type: none"> J Paton to update the SD/SUS Process document. 	
Moved: C Betty	Seconded: K Ngataki	Carried: All

IN COMMITTEE		
At 7:05 pm		
Moved into committee: N Moore	Seconded: A Tocker	Carried: All
At 7:31 pm		
Moved out of committee: N Moore	Seconded: A Tocker	Carried: All

KARAKIA MUTUNGA
C Betty

Board Meeting finished at 7:35 pm.

NEXT MEETING
Tuesday 30 th May, 2023