

Tuakau College Board Meeting Minutes 28 February, 2023



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present:	C Betty (Principal), T Potts (Staff Representative), E Kazakevich, K Ngataki, A Tocker (arrived at 6:20pm), E Mouton, M Preston, J Paton (Principal's PA)
Visitors to Meeting:	A Jacobs (Deputy Principal)
Apologies:	S Hyland-Mills, N Moore
Absent:	None
Start: 5:59 pm	Finish: 7:39 pm

The Board agreed that A Jacobs, Deputy Principal, could be at the meeting.

AGENDA		
Adopt the Agenda.		
E Kazakevich reminded the Board that at the next Board meeting we need to re-elect the Board Chair.		
Moved: K Ngataki	Seconded: E Kazakevich	Carried: All

KARAKIA
K Ngataki

DECLARATION OF INTEREST
None

MINUTES OF 28 FEBRUARY, 2023 MEETING		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> K Ngataki queried the progress on the update to the school uniform Earrings policy. C Betty confirmed that this has been done and the uniform posters have been updated. J Everitt is working on the official policy on SchoolDocs. 		
C Betty moved the Board accepts the Minutes of the Board Meeting of 14 December, 2022.		
Moved: C Betty	Seconded: M Preston	Carried: All

HEALTH AND SAFETY REPORT
No meeting, no report.

PROPERTY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> C Betty noted that in the 'Injuries' section of the Property report we have not been including if a student gets hit (as an assault), but from now on we need to be including this in the report. K Ngataki queried the different colour text in the report. C Betty explained that the black writing is from previous meetings and the red writing is current/from the latest meeting. C Betty noted that we need a sentence/key at the top of the Property report to explain this. 	<ul style="list-style-type: none"> Update to be made to Property minutes template 	
Moved: C Betty	Seconded: E Mouton	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> K Ngataki queried including the Golden Jubilee (50-year celebration) in the budget. A Jacobs said that will be in next year's budget. 	<ul style="list-style-type: none"> JPA/CBE to advertise meeting to get started 	
Moved: C Betty	Seconded: T Potts	Carried: All

POLICY REPORT
No report. Meeting next week.

PTA REPORT
<p>C Betty gave a verbal report for the PTA Meeting.</p> <ul style="list-style-type: none"> On Wednesday 22 February the PTA had their first meeting in two years. It was a 'Wine and Cheese' evening and six/seven new members turned up. The next meeting is on Tuesday 4th April and will be the AGM. C Betty explained that last year the PTA received a letter from a lawyer who found a term deposit and queried it. C Betty responded that the PTA and other people had formed a scholarship fund. C Betty said they received a letter yesterday (Tuesday 28th March) stating that they would release the money for scholarships.

STUDENT REPORT
No Student Representative report.
C Betty noted that the voting for the by-election of the Student Representative on the Board closes on Tuesday 7 th March and we will have a new Student Representative at the March Board meeting.

CORRESPONDENCE		
<i>Inward</i>	<i>Outward</i>	
<ol style="list-style-type: none"> Letter of Strike Action – Relief Ban (17 Jan) Elections for NZSTA Regional Executives (31 Jan) Paid Union Meetings Notification (1 Feb) P.E.B – <i>Order of Disputes Tribunal</i> R Walia and P Walia Leave Request (14 Feb) <p>Move that Board approves sabbatical (paid leave) and refreshment (non-paid leave) for R Walia and P Walia in 2024. Moved: M Preston Seconded: A Tocker</p> <ol style="list-style-type: none"> T King Resignation Email (14 Feb) N Gillson Resignation Letter (16 Feb) H Clarke Resignation Letter (16 Feb) P.E.B – <i>Email to Principal</i> 	<ol style="list-style-type: none"> S Partington Confirmation of Leave Request Letter (15 Dec, 2022) R Kippen Confirmation of Resignation Letter (15 Dec, 2022) H Hunter Congratulations Letter (15 Dec, 2022) O Goodhand Congratulations Letter (15 Dec, 2022) D Claridge Congratulations Letter (15 Dec, 2022) T Barker Congratulations Letter (15 Dec, 2022) A Calder Congratulations Letter (15 Dec, 2022) B Tatler Congratulations Letter (15 Dec, 2022) C Hazell Congratulations Letter (15 Dec, 2022) H McGrath Congratulations Letter (15 Dec, 2022) 	
Late Correspondence		
None		
Matters Arising		
None		
Moved that the inward be accepted and the outward be confirmed: C Betty	Seconded: A Tocker	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Move that the Board confirm the closing of the school on 2nd and 3rd of February (weather bomb) and 13th and 14th of February (Cyclone Gabrielle). 		
Moved: C Betty	Seconded: E Mouton	Carried: All
<ul style="list-style-type: none"> Move that the Board approve rostering home of Years 10-13 students because of the relief ban. 		
Moved: C Betty	Seconded: E Kazakevich	Carried: All
<ul style="list-style-type: none"> Move that the Board approve closure of the school for instruction on Thursday 16th March because of a nationwide strike of secondary teachers. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the approval of Market Day by Junior College. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board award the Top Scholars with the usual Top Scholar scholarship of \$250 per student and a letter of congratulations. 	<ul style="list-style-type: none"> J Paton to send letters 	
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board send a letter of congratulations to both Regan Penning and Lilia Horlacher for gaining scholarship and a Tuakau College award of \$250 each. 	<ul style="list-style-type: none"> J Paton to send letters 	
Moved: C Betty	Seconded: E Kazakevich	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the Waka Ama Nationals overnight trip to Rotorua on 27th March. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the 12OUT Kayak Camp overnight trip to Matakana on 17th March. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the 13OUT Survival Tramp overnight trip to Hunua on 29th March. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Stanley Eda to the position of Technology Teacher commencing 27th January 2023. To get Stanley to take the position he will receive a recruitment salary unit for one year commencing 28th January 2023 to January 27th 2024. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm, with regret, the resignation of Tom King. 	<ul style="list-style-type: none"> J Paton to send letter 	
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Kees de Boer to the position of Head of Technology commencing 27th March 2023. This position comes with 3 permanent salary units and 1 permanent Middle Management allowance. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm, with regret, the resignation of Heather Clarke. 	<ul style="list-style-type: none"> J Paton to send letter 	
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm, with regret, the resignation of Nicki Gillson. 	<ul style="list-style-type: none"> J Paton to send letter 	
Moved: C Betty	Seconded: E Mouton	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm the appointment of John Everitt as Policy Analyst with one fixed term salary unit starting 27th January 2023 and finishing January 2024. 		
Moved: C Betty	Seconded: E Kazakevich	Carried: All
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: A Tocker	Carried: All

GENERAL BUSINESS		
<i>Discussion</i>	<i>Actions</i>	
No general business.		
Moved: C Betty	Seconded: A Tocker	Carried: All

IN COMMITTEE		
At 7:09 pm		
Moved into committee: K Ngataki	Seconded: C Betty	Carried: All
At 7:38 pm		
Moved out of committee: K Ngataki	Seconded: C Betty	Carried: All

KARAKIA MUTUNGA
K Ngataki

Board Meeting finished at 7:39 pm.

NEXT MEETING
Tuesday 28 th March, 2023