

Tuakau College Board Meeting Minutes 26 September, 2023



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present: C Betty (Principal), T Potts (Staff Representative), K Ngataki, M Preston, N Moore, A Tocker, E Mouton, M Albert, E Kazakevich, A Walker (Student Representative), J Roberts (Student Representative stepping down) and J Paton (Principal's PA)

Visitors to Meeting: P Moody (Executive Manager)

Apologies: H Kani

Absent:

Start: 6:00 pm **Finish:** 7:47 pm

The Board agreed that P Moody (Executive Manager) could be at the meeting.

KARAKIA
M Albert

The Board welcomed Aliz'e Walker (new Student Representative) and introduced themselves to her.

AGENDA		
Adopt the Agenda.		
Moved: C Betty	Seconded: N Moore	Carried: All

APOLOGIES
H Kani

DECLARATION OF INTEREST
None

MINUTES OF 29 AUGUST, 2023 MEETING		
Matters Arising	Actions	Update
<ul style="list-style-type: none">Physical Restraint – providers that may suitable for the school to use	<ul style="list-style-type: none">Ongoing	
K Ngataki moved the Board accepts the Minutes of the Board Meeting of 29 August, 2023.		
Moved: K Ngataki	Seconded: M Albert	Carried: All

HEALTH AND SAFETY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none">C Betty read out the Health and Safety Report.A Tocker queried the issues around the kids not wearing the required shoes or having their hair tied up and how seriously we are treating that. P Moody said we are treating		

<p>this very seriously and kids won't be able to take the subject if they don't adhere. P Moody said going into summer we will need to be more aware of this and enforce it as required. A Tocker said it's just like if you had a job in the workforce and were required to wear a certain type of shoes for that, etc. – you would need to adhere.</p>		
Moved: C Betty	Seconded: A Tocker	Carried: All

PROPERTY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • P Moody read out the Property Report. • E Mouton put in apologies for this meeting that aren't recorded on the minutes. • P Moody informed that we are still waiting to hear from Wellington in regards to the Master Plan and then we'll get our five modulars. These aren't expected to arrive until Term 2, 2024 so we are looking at other spaces we can use as classrooms until then. 	<ul style="list-style-type: none"> • J Paton to update 	
Moved: C Betty	Seconded: M Preston	Carried: All

FINANCE REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • P Moody read out the Finance Report and advised that at this meeting nothing was 'moved' as there were no Board members there so these items will need to be moved at the Board meeting. • E Mouton put in apologies for this meeting that aren't recorded on the minutes. • Payments to authorise: \$134, 358.50 Moved: N Moore Seconded: M Albert • Approval required for Ops Grant Payroll PP: 112024 \$79,192.66 PP: 122024 \$52,177.38 Move to confirm salaries. Moved: A Tocker Seconded: K Ngataki • The Board discussed the End of Year Staff Function. The Board agreed that it has been a tough year for the staff and with the increase of students next year it will be tough again so the Board would like to increase the allocated money per head. Move that the Board allocates \$100 per staff member for the End of Year Staff Function. Moved: K Ngataki Seconded: A Tocker 	<ul style="list-style-type: none"> • J Paton to update 	
Moved: C Betty	Seconded: N Moore	Carried: All

POLICY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • C Betty read out the Policy Report. No matters arising. • The Board requested that the list of dates for the Policy Meetings be re-sent to them. 	<ul style="list-style-type: none"> • C Betty or J Paton to resend 	
Moved: C Betty	Seconded: N Moore	Carried: All

PTA REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • C Betty read out the PTA Report. No matters arising. 		
Moved: C Betty	Seconded: E Mouton	Carried: All

GOLDEN JUBILEE REPORT
No report.

BUS NETWORK REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • C Betty read out the Bus Network Report. No matters arising. 		
Moved: C Betty	Seconded: N Moore	Carried: All

STUDENT REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • A Walker and J Roberts gave a verbal report to the Board. • Snow Camp – the Year 12’s had a really fun time on this. • Mock Exams – very stressful but no complaints. Some Year 13 students did complain about some Year 11 students going to the bathroom quite often (3/4 times) and being very noisy and loud about it. • Tug of War – a great way to end the term. Not as many kids there as normal but an awesome way to finish off the term. • This month we had AIMS Games, Tournament Week and UNISS. • E Kazakevich queried where the money from Home Clothes Days goes and C Betty confirmed that it goes to the Student Council for whatever project they are working on. J Roberts said at the moment it is new seating around the school. M 		

<p>Preston suggested possibly asking for sponsorship from local companies.</p> <ul style="list-style-type: none"> • Senior students have 2 ½ weeks left when they return to school next term. • There is a Junior Social on the first week of Term 4. • C Betty and the Board thanked J Roberts for all her work during her time as the Student Representative. 		
Moved: A Walker and J Roberts	Seconded: N Moore	Carried: All

CORRESPONDENCE		
<i>Inward</i>	<i>Outward</i>	
<i>No inward correspondence.</i>	<ol style="list-style-type: none"> 1. M Williams Confirmation of Leave Request Letter (30 Aug) 2. G Van Niekerk Confirmation of Leave Request Letter (30 Aug) 3. A Blackwood Confirmation of Leave Request Letter (30 Aug) 4. R Venter Confirmation of Resignation Letter (30 Aug) 5. P Chahar Confirmation of Leave Request Letter (30 Aug) 6. A Robertson Confirmation of Resignation Letter (30 Aug) 7. P.E.B Letter (30 Aug) 	
Late Correspondence		
<i>No late correspondence.</i>		
Matters Arising		
No matters arising.		
Moved that the inward be accepted and the outward be confirmed: K Ngataki	Seconded: M Albert	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> • Move that the Board confirm the EOTC Overnight trip to Camp Adair/Chosen Valley for three days, starting 1st November, 2023. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the appointment of Susan Ferguson to the permanent full-time position as a English Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> • Move that the Board send a letter of congratulations to Ronnie Walia for securing a Teacher Sabbatical for 2024. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm Ronnie Walia's sabbatical leave for 2024 as Term 1 from 11th February, 2024 and then his refreshment leave to January 27th 2025. 		
Moved: C Betty	Seconded: M Albert	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm Preeti Walia's refreshment leave for 2024 from 29th January, 2024 to January 28th, 2025. 		
Moved: C Betty	Seconded: E Mouton	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Pramesh Makun to the permanent full-time position as a Mathematics Teacher, commencing Monday 28th January, 2024. 		
Moved: C Betty	Seconded: M Albert	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Bianca Bonghanoy to the permanent full-time position as a Nurse, commencing Monday 9th October, 2023. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Charlotte Evans to the permanent part-time position as a Nurse, commencing Monday 9th October, 2023. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Riley Gibbison to the permanent full-time position as a Mathematics Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Rebecca Powley to the permanent full-time position as a Health and Physical Education Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Hariata Cowley to the permanent full-time position as a Health and Physical Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Selenti Frank to the permanent full-time position as a English Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Prita Lata to the permanent full-time position as a English Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Deepshikha to the permanent full-time position as a Year 7&8 Teacher, commencing 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the approval of Hunter Cochrane and Petra Muir to train under the Teacher Training Scheme at Tuakau College, commencing Monday 28th January, 2024. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board approve a third candidate, Ari Aubrey for the Teacher Training Scheme at Tuakau College, commencing Monday 28th January, 2024. 		
Moved: C Betty	Seconded: M Albert	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm that Tuakau College will overstaff for the start of 2024 until 1st March return is completed, when the roll of 1030+ is confirmed. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

The Board discussed the feedback from the Ministry and C Betty's meeting with the Waikato District Council regarding the Pookeno Bus service. In the first week of Term 4 J Paton is to organise a meeting with Andrew Bayly and Jacqui Church. C Betty is to write a letter to all parents/caregivers informing them of the situation. M Albert and A Tocker argued the

'legislation' that the Ministry raised and discussed that the Ministry needs to provide this legislation clearly to the Board – it can't just be a 'guideline.'

M Albert moved that the Board writes a letter to the Minister and if he doesn't respond by a set time frame then that letter gets sent to major media outlets.

Moved: M Albert

Seconded: A Tocker

C Betty and J Paton to draft a letter and send to the Board Chair for approval before sending it.

C Betty moved his Principal's Report.

Moved: C Betty

Seconded: N Moore

Carried: All

GENERAL BUSINESS

Discussion

Actions

- Declaration of Student Election Results

Move that the Board confirm the Student Election results for 2023.

Moved: C Betty

Seconded: T Potts

IN COMMITTEE

At 7:20 pm

Moved into committee: N Moore

Seconded: C Betty

Carried: All

At 7:46 pm

Moved out of committee: N Moore

Seconded: C Betty

Carried: All

KARAKIA MUTUNGA

M Albert

Board Meeting finished at 7:47 pm.

NEXT MEETING

Tuesday 31st October, 2023