TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

CLASSROOM TEACHER'S JOB DESCRIPTION

Classroom Teachers have taught for at least two years, have attained full registration and display a high level of competence in the performance of their day-to-day teaching responsibilities.

Purpose

Teachers are responsible to the Principal for curriculum delivery, curriculum content, assessment of student progress, reporting to parents, keeping accurate records and playing a full part in the life of the school. There may be other delegated responsibilities at the discretion of the Principal, This job description sets out the teacher's duties and responsibilities and forms the reference point for performance appraisal and attestation.

Accountability

All teachers are accountable to the Principal who is responsible to the Board of Trustees for the performance of all staff. Teachers will generally, in the first instance, report to the appropriate HoD,

Extent of Authority

- Teachers are to operate within legal requirements, the school's charter and policies.
- Each teacher is responsible for the welfare and education of students and classes assigned by the Principal and for any other duties delegated by the Principal.
- Teachers are to deliver the curriculum as described in the relevant schemes of work and are responsible for the assessment and reporting of student progress.

Working Relationships

Classroom Teachers:

- Are competent in relevant curricula; demonstrate a sound knowledge of current learning and assessment theory; and demonstrate a sound knowledge of current issues and initiatives in education, including Maaori education.
- Demonstrate a commitment to their own ongoing learning; participate individually and collaboratively in professional development activities; continue to develop understandings of the Treaty of Waitangi.
- Plan and use appropriate teaching programmes, strategies, learning activities and assessments; demonstrate flexibility in a range of effective teaching techniques; make use of appropriate technologies and resources; impart subject content effectively; evaluate and reflect on teaching techniques and strategies with a view to improvement.
- Manage student behaviour effectively; establish constructive relationships with students; be responsive to individual student needs; develop and maintain a positive and safe physical and emotional environment; create an environment which encourages respect and understanding; maintain a purposeful working environment.
- Engage students positively in learning; establish expectations which value and promote learning.
- Continue to develop understandings and skills in the appropriate usage and accurate pronunciation of Te Reo Maaori; demonstrate an understanding of basic Maaori protocols when the opportunities arise.
- Communicate clearly and effectively in either or both of the official languages of New Zealand; provide appropriate feedback to students; communicate effectively with families, whanau and caregivers; share information with colleagues.
- Maintain effective working relationships with colleagues; support and provide assistance to colleagues in improving teaching and learning.
- Contribute positively to the life of the school and its community.