

MINUTES OF THE MEETING OF THE TUAKAU COLLEGE BOARD
HELD ON TUESDAY 15 DECEMBER 2020
AT 6PM IN THE STAFF ROOM

Present: Chris Betty, Kelly Sinfield, Claudia Duffus, John Everitt, Ashley Jacobs (DP), Brearna Rowsell and Lesley MacMichael.

Apologies: Matt Preston, Kelly McCardle, Anna-Marie Kingi and Sean Hyland-Mills

ADOPT THE AGENDA

Moved: K Sinfield

Seconded: C Betty

DECLARATION OF INTEREST – None.

MINUTES OF THE PREVIOUS MEETING

Move the Minutes of the Meeting of 24 November 2020 as a true and correct record.

Moved: K Sinfield

Seconded: J Everitt

Matters Arising:

Overseas Tour

- Overseas Tour refund #3 going out Thursday 17 December.
- OIA sent to Sean Hyland-Mills. Sending OIA cost if not heard back from Sean.
- Overseas Tour school committee will need to approve student applications for tour scholarships.

HEALTH & SAFETY REPORT

No report.

PROPERTY REPORT

Matters Arising

- 5YA amendment to Admin refurbishment, signed by K Sinfield (Deputy Chair). *Spaceworks* a little over but okay. John - \$680K is \$80K more which is not insignificant.
- Expressions of interest are out to tender.
- Principal advised he had received a phone call from owners of the adjoining fields. Issues regarding students using field as shortcut to Gibson Road. *Worksafe* is already on the site and so students will not be allowed to be there. Principal and Executive Manager to meet and discuss with new owners.

Move that the Property Report is accepted

Moved: C Betty

Seconded: K Sinfield

FINANCE REPORT – None.

POLICY – None.

PTA REPORT – None

STUDENT REPORT

Matters Arising

- Would like access to more computers.
- Classes too big. Students disruptive.
- More sports and promotion of sports.
- Update textbooks. Expensive – go online?
- Computer room booking is challenging.
- Electric noticeboard. Issues with teachers not reading notices. It was pointed out that notices were available on portal and KAMAR.

Move that the Student report be accepted.

Moved: B Rowsell Seconded: J Everitt

CORRESPONDENCE

Item #1 – Board Elections – Sean was to sign NZSTA Eligibility declaration for last election as he was co-opted onto Board, not elected. Defer to February 2021 meeting to be tabled and signed.

Item #2 – Carol Coleman, Teaching Assistant, has resigned by not renewing her contract for next year.

Move that the Board accepts the resignation of Carol Coleman, effective 11 December 2020.

Moved: C Betty Seconded: K Sinfield

Item #4 – Natasha Haereroa’s recent resignation to be rescinded as Principal has re-employed her for 2021.

Move that the Board confirms the appointment of Natasha Haereroa to a fixed-term, full-time position in Te Reo Maori from 27 January to 11 December 2021.

Moved: C Betty Seconded: J Everitt

Item #5 – Move that the Board confirms the termination of MOU for *SmileCare Dental*, effective 1 February 2021.

Moved: C Betty Seconded: K Sinfield

Moved that the inward correspondence be accepted and the outward be confirmed.

Moved: C Betty Seconded: K Sinfield

PRINCIPAL’S REPORT

Move the Board sends a letter of congratulations to the following:

- Tia Barker, Top Academic Student Year 8
Moved: C Betty Seconded: J Everitt
- Sarah Muller, Top Academic Student Year 10
Moved: C Betty Seconded: J Everitt

We have two teachers applying for LAT (sending Teacher Registration). John asked if we should be hiring at a baseline level?

We have three Music Itinerants who have been offered hours for next year:

Move that the Board confirms fixed-term hours for Michael Bennett at 5 hours per week (0.2FTE) from 3 February to 11 December 2021.

Moved: C Betty *Seconded: C Duffus*

Move that the Board confirms fixed-term hours for Garry Cooper at 10 hours per week (0.4FTE) from 3 February to 11 December 2021.

Moved: C Betty *Seconded: K Sinfield*

Move that the Board confirms fixed-term hours for Collette Barker at 2 hours per week (0.1FTE) from 3 February to 11 December 2021.

Moved: C Betty *Seconded: J Everitt*

Move that the Principal's report be accepted.

Moved: C Betty *Seconded: K Sinfield*

GENERAL BUSINESS

Senior Prizegiving 2020

Claudia Duffus thought it was a very good event. Principal agreed there were areas for improvement.

Move into committee at 6.35pm.

Whilst in committee, the Board discussed matters according to the In-Committee minutes.

Move out of committee at 6.40pm.

Meeting finished at 6.40pm

Next meeting: **Tuesday 23 February 2021 at 6pm.**