

Present: M McDowell, M Preston, E Jones, J Gussey, P Aislabie (Student Representative), G Tema-Liapaneke, H Warner (Staff Representative), C Betty (Principal) and J Paton (Principal's PA)

Via Teams:

Visitors to Meeting: A Jacobs (Deputy Principal), P Moody (Executive Manager) and D Tupaea (incoming Principal)

Apologies: K Ngataki and M Albert

Absent:

Start: 6:02pm **Finish:** 7:12pm

The Board agreed that A Jacobs (Deputy Principal), P Moody (Executive Manager) and D Tupaea (incoming Principal) could be at the meeting.

KARAKIA
G Tema-Liapaneke

AGENDA
Adopt the Agenda.
Moved: M McDowell Seconded: C Betty Carried: All

APOLOGIES
K Ngataki and M Albert.
Moved: M McDowell Seconded: E Jones Carried: All

DECLARATION OF INTEREST
From in the shared Drive for this.

MINUTES OF 24TH FEBRUARY, 2026 MEETING		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Ongoing action points referred to next Board meeting when new Principal begins. 	<ul style="list-style-type: none"> Ongoing action points referred to next Board meeting when new Principal begins. 	
M McDowell moved the Board accepts the Minutes of the Board Meeting of 24 th February, 2026.		
Moved: M McDowell	Seconded: M Preston	Carried: All

HEALTH AND SAFETY REPORT
No Health and Safety Report.

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. Short discussion around more spaces in the school and considering covering the turf area. Referred to next Board meeting. 	<ul style="list-style-type: none"> Ongoing to next meeting 	
Moved: M McDowell	Seconded: M Preston	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> K Ngataki noted that in the Finance Committee meeting the payments to authorise for January 2026 were \$4,225.00 and the payments to authorise for February 2026 were \$320,422.33. This was moved and seconded at the Finance Committee meeting, but K Ngataki advised it should be minuted at the Board meeting too. C Betty moved to confirm. Moved to confirm: M McDowell Seconded: H Warner K Ngataki noted that in the Finance Committee meeting approval was required for Ops Grant Payroll for: PP:242026 for \$87,217.09 PP:252026 for \$81,843.81 PP:262026 for \$84,532.12 These were moved and seconded at the Finance Committee meeting, but K Ngataki advised it should be minuted at the Board meeting too. C Betty moved to confirm. Moved to confirm: M McDowell Seconded: H Warner Moved that the Board confirm \$14k seed funding for Gym Curtain. Moved to confirm: M McDowell Seconded: C Betty Move to confirm the Board approves a resolution for Tuakau College to apply to the Grassroots Trust for funds not exceeding \$50,000 towards costs for the purchase of a Gym Curtain. Moved: M McDowell Seconded: C Betty Moved to confirm the purchase of Board Pro software. Moved: M McDowell Seconded: M Preston 		
Moved: M McDowell	Seconded: E Jones	Carried: All

POLICY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> H Warner explained to the Board that the two main things that arose from the Policy meeting were the BYOD policy and Uniform policy. The Board discussed the Policy Committee's proposal and agreed that the Policy meeting minutes are to be shared with the Senior Leadership Team through the incoming Principal and then the incoming Principal is to present potential next steps to the Board at the next Board meeting, which could include community consultation. Short discussion around water fountains and whether the amount required is a guideline or requirement. 	<ul style="list-style-type: none"> Policy meeting minutes are to be shared with the Senior Leadership Team through D Tupaea and then D Tupaea to present potential next steps to the Board at the April meeting, which could include community consultation. 	
Moved: H Warner	Seconded: E Jones	Carried: All

PERSONNEL REPORT
No Personnel Report.

'FRIENDS OF TUAKAU COLLEGE' (PTA) REPORT
No 'Friends of Tuakau College' (PTA) Report.

BUS NETWORK REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> C Betty noted that the Franklin Transport Network Group indicated there may be an increase in eligible pricing due to fuel costs, etc. The Board discussed increasing fuel costs and the implications this could have for the school, and whether a survey to gather data is necessary. Board agreed that the Senior Leadership Team, through D Tupaea, are to let the Board know of next steps when relevant. 	<ul style="list-style-type: none"> Senior Leadership Team, through D Tupaea, to let Board know of next steps when relevant. 	
Moved: C Betty	Seconded: H Warner	Carried: All

STUDENT REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> P Aislabie gave a verbal report to the Board. Student Council Meeting held. School Ball committee on track. Short discussion around fuel costs. PolyFest groups performed. Board agreed to send these groups a letter of congratulations for their performances. 	<ul style="list-style-type: none"> Board to send PolyFest groups a letter of congratulations for their performances 	

<ul style="list-style-type: none"> P Aislabie received an email this afternoon from a student about the cost of uniforms and that they are struggling with that. Board informed P Aislabie she is to tell the student to write a letter. 	<ul style="list-style-type: none"> P Aislabie to tell student to write a letter to the Principal. 	
Moved: P Aislabie	Seconded: M Preston	Carried: All

CORRESPONDENCE

<i>Inward</i>	<i>Outward</i>
<ol style="list-style-type: none"> N Law Resignation Letter (4 March, 2026) Move the Board confirm the resignation of N Law, with regret. Moved: C Betty Seconded: H Warner P.E.B Letter to Board (4 March, 2026) A Waters Resignation Letter (4 March, 2026) Move the Board confirm the resignation of A Waters, with regret. Moved: C Betty Seconded: G Tema-Liapaneke P.E.B Letter to Board (5 March, 2026) Official Information Act request (9 March, 2026) P.E.B Letter to Board (12 March, 2026) Letter to School Boards - Information about Upcoming Audit (13 March, 2026) D Cooper-Lang Leave Request Submission (24 March, 2026) Move the Board confirm the leave request for D Cooper-Lang, commencing 9th November, 2026 to 4th December, 2026. This will be leave without pay. Moved: C Betty Seconded: M McDowell Letter to School Boards Curriculum Reform (27 March, 2026) 	<ol style="list-style-type: none"> C Evans Confirmation of Resignation Letter (24 February, 2026) J Paton Confirmation of Leave Request Submission (24 February, 2026) H Cochrane Confirmation of Resignation Letter (24 February, 2026) M Hokai-Cooper Confirmation of Maternity Leave Request Letter (24 February, 2026) R Anderson Confirmation of Leave Request Submission (24 February, 2026) P Powell Congratulations Letter (24 February, 2026) N Haliday Congratulations Letter (24 February, 2026) M Gatus Congratulations Letter (24 February, 2026) 09 Official Information Act Request Response (9 March, 2026)

Late Correspondence

<ul style="list-style-type: none"> Short discussion around considering implementing a 'Disciplinary Committee' where any issues arising from disciplinary meetings (procedural, etc.) can be followed up/dealt with. D Tupaea informed the Board that her and K Ngataki have spoken and at the start of next term will sit down together to plan. Short discussion around looking into NZSBA training for Board members. Board agreed to acknowledge the last item of correspondence received (09).
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Matters Arising

No matters arising.		
Moved that the inward be accepted, and the outward be confirmed: C Betty	Seconded: M Preston	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 12 Snow Adventure Camp trip to Whakapapa Ski Field, from 10th August 2026 to 14th August 2026. 		
Moved: C Betty	Seconded: H Warner	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 12 Outdoor Education Rock Climbing Group #1 trip to Vertical Adventures (Glen Eden), from 29th June 2026 to 30th June 2026. 		
Moved: C Betty	Seconded: H Warner	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 12 Outdoor Education Rock Climbing Group #2 trip to Vertical Adventures (Glen Eden), from 30th July 2026 to 31st July 2026. 		
Moved: C Betty	Seconded: H Warner	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 11 Whenua Group #1 trip to Hunua Ranges (Totara Park), from 7th May 2026 to 8th May 2026. 		
Moved: C Betty	Seconded: E Jones	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 11 Whenua Group #2 trip to Hunua Ranges (Totara Park), from 13th May 2026 to 14th May 2026. 		
Moved: C Betty	Seconded: P Aislabie	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 13 Outdoor Education trip to Blue Lakes (Rotorua) from 27th May 2026 to 29th May 2026. 		
Moved: C Betty	Seconded: P Aislabie	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 12 Waitawheta Group #1 trip from Franklin Road to Waitawheta Hut, from 4th June 2026 to 5th June 2026. 		
Moved: C Betty	Seconded: J Gussey	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Year 12 Waitawheta Group #2 trip from Franklin Road to Waitawheta Hut, from 4th June 2026 to 5th June 2026. 		
Moved: C Betty	Seconded: E Jones	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Kapahaka trip to Te Atarua, from 8th August 2026 to 9th August 2026. 		
Moved: C Betty	Seconded: H Warner	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the overnight Kapahaka trip to Te Atarua, from 13th June 2026 to 14th June 2026. 		
Moved: C Betty	Seconded: E Jones	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Ursula Aitken to a fixed-term part-time position as a Learning Support Co-Ordinator (Rumaki Reo), commencing Monday 9 March 2026 and ending 27 January 2027. This fits with Ursula's hours allocated for her Careers role that can now be used for LSC – Reo Rua (no change in remuneration). 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Waimaria Mark to a permanent part-time position of 16 hours and 26 minutes per week as a Kaiaawhina Reo Rua (Teaching Assistant) in the Te Reo Maaori learning area, commencing Monday 9 March, 2026 and ending 11 December, 2026. 		
Moved: C Betty	Seconded: J Gussey	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm the appointment of Phoebe McCracken to a permanent part-time position as a School Nurse, commencing Monday 20 April 2026. 		
Moved: C Betty	Seconded: E Jones	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Catherine van der Vegte to a fixed-term part-time position as a School Nurse, commencing Monday 16 March 2026 and ending Thursday 2 April 2026. Following the completion of her fixed-term part-time appointment Catherine will have a fixed-term part-time appointment as a 'relief' School Nurse, commencing Monday 20 April 2026 and ending 27 January 2027 and any hours worked during this time will be time-sheet only. 		
Moved: C Betty	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Cate Harvey to a time-sheet only position as an Outdoor Education Technician. 		
Moved: C Betty	Seconded: H Warner	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Sophie Hall to a time-sheet only position as an Outdoor Education Technician. 		
Moved: C Betty	Seconded: G Tema-Liapaneke	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Cherie Roberts to a fixed-term part-time (term time only) position of 10 hours per week as a Gateway/Careers Assistant, commencing 20th April 2026 and ending 11th December 2026. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Janani Guyatt-McCarty to a fixed-term part-time (0.8FTE) position as an English Teacher commencing 20th April 2026 and ending 29th May 2026. 		
Moved: C Betty	Seconded: M McDowell	Carried: All
The Board thanked C Betty for his final Principal's Report.		
C Betty moved the Principal's Report.		
Moved: C Betty	Seconded: M McDowell	Carried: All

GENERAL BUSINESS	
<i>Discussion</i>	<i>Actions</i>
<ul style="list-style-type: none"> M McDowell explained to the Board that last weeks incident would be discussed in-committee. M McDowell acknowledged the Senior Leadership Team for the way they dealt with the incident, and also S Pearson who handled a large influx of parents very well. D Tupaea suggested sending a letter of thank you to them, formally. <u>Annual Plan</u> Move that the Board approves the Annual Plan. <p>Moved: M McDowell Seconded: M Preston</p>	<ul style="list-style-type: none"> Board to send thank you letters to SLT and S Pearson

<ul style="list-style-type: none"> • <u>Audit Documents</u> <p>Move that the Board approves the Audit Documents.</p> <p>Moved: M McDowell Seconded: M Preston</p>	
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IN COMMITTEE		
At 7:06pm		
Moved into committee: M McDowell	Seconded: C Betty	Carried: All
At 7:10pm		
Moved out of committee: M McDowell	Seconded: C Betty	Carried: All

The Board thanked C Betty for his service and all his work during his time.

KARAKIA MUTUNGA
C Betty

Board Meeting finished at 7:12pm.

NEXT MEETING
Tuesday 28 th April, 2026