

REFEREE REPORT
Head of Performing Arts (2MU, 2MMA)

Please email to principal@tuakaucollege.com or post in envelope provided* to reach us by: 19th May 2023

**provided to postal applicants only*

Name of applicant: _____

Name of referee: _____

Address: _____

Telephone contacts: (Private) _____ (Business) _____

Occupation: _____

Position held: _____

Knowledge of the applicant:

How long have you known the applicant?

What capacity or circumstances did you know the candidate?

The ability to be a referee for the named applicant:

Please tick ☒ the appropriate box

- ☐ I **do not** wish to complete this referees report for the above named applicant.
(Please send the report back to Tuakau College in the supplied envelope)
- ☐ I can give the appropriate information and complete this referees report for the above named applicant.
(Please carry on and complete 1 to 7 then send back to Tuakau College in the supplied envelope)

PERSONAL QUALITIES: Tick ☒ the appropriate box to indicate your preference.

Interpersonal skills	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is sensitive to others' needs	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is a good listener and receptive to new ideas	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Acknowledges others and praises their effort	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Builds relationships with staff and students	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Communicates effectively	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Good sense of humour	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Can relax and deal with stress	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Has integrity and is well respected	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is enthusiastic and a motivator of students	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>

Personal qualities: Please discuss or make comments regarding the candidate's personal qualities for this position. These should include reference to: bearing, appearance/dress, social conduct, sensitivity, diligence and energy, sense of humour, relationships with others, personality, leadership qualities and style (please note any areas of concern).

[illegible]

TEACHING QUALITIES/PERFORMANCE

Engages students in the lesson	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Has a range of teaching skills that caters for differing abilities	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Uses the latest teaching practices	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is willing to give new ideas a go – is innovative	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is an excellent teacher	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>

Teaching qualities/performance: Please comment on classroom practice and knowledge of, and experience in, curriculum development and assessment.

[illegible]

PROFESSIONAL AND LEADERSHIP QUALITIES

Knowledgeable background in the New Zealand curriculum	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Has an understanding of the New Zealand Curriculum framework	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is experienced in the area and subjects required for position	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Competent with NCEA levels 1 to 3	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Committed to improving educational outcomes for students	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Sensitive to gender and Maori issues	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Can deal effectively with staff issues	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Can give guidance to staff effectively	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is an effective leader of staff	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>

Please comment on the **Professional** strengths the applicant will bring to this position:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

[illegible]

Is organised and efficient	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Can manage resources effectively	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is a competent computer user	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Is committed to ICT	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Can manage a budget and finances well	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>

SCHOOL-WIDE

Is committed to co-curricular activities	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>
Committed to the school and the community	A Strength <input type="checkbox"/>	True <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Weakness <input type="checkbox"/>	Not known <input type="checkbox"/>

WRITTEN COMMENTS

If you would like to make any further comments please write them in the space below or on a separate piece of paper and attach it to this report.

OVERALL ASSESSMENT

Please sum up the suitability and potential of the applicant for the position applied for. Please be frank. As well as emphasising particular strengths, state any reservations you may have.

SUMMARY INDICATOR

Were you in our place, would you appoint the applicant to the position? (Please circle the appropriate response).

No Probably not Possibly Yes, with some reservations Yes, without reservation

Signature of Referee

Date

