



Present: C Betty (Principal), T Potts (Staff Representative), K Ngataki, G Tema-Liapaneke, M McDowell, H Kani, K McDowall (Student Representative) and J Paton (Principal's PA)

Via Teams: M Preston and N Moore

Visitors to Meeting: A Jacobs (Deputy Principal) and P Moody (Executive Manager)

Apologies: M Albert

Absent: A Tocker and E Mouton

Start: 6:00 pm **Finish:** 6:45 pm

The Board agreed that A Jacobs (Deputy Principal) and P Moody (Executive Manager) could be at the meeting.

KARAKIA		
M McDowell		

K Ngataki noted the Board sends condolences to M Albert, whose sister has passed away, and also to many others who have lost loved ones in recent days.

AGENDA		
Adopt the Agenda.		
Moved: K Ngataki	Seconded: C Betty	Carried: All

APOLOGIES		
M Albert		
Moved: H Kani	Seconded: G Tema-Liapaneke	Carried: All

DECLARATION OF INTEREST		
Form in the shared Drive for this. K Ngataki reminded the Board to be mindful of this form and complete as relevant.		

MINUTES OF 29 OCTOBER, 2024 MEETING		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. 		
T Potts moved the Board accepts the Minutes of the Board Meeting of 29 October, 2024.		
Moved: T Potts	Seconded: G Tema-Liapaneke	Carried: All

HEALTH AND SAFETY REPORT		
No Health and Safety Report.		

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> P Moody advised that further to the Property Report, he had received today a report back from the camp regarding the incident at Year 8 Camp so this is an open investigation and there will be more information for the Property Committee at the next Property meeting. 		
Moved: T Potts	Seconded: N Moore	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> P Moody and A Jacobs noted that the cut-off for budgets was today. K Ngataki noted that in the Finance Committee meeting the payments to authorise for October 2024 were \$131,952.54. This was moved and seconded at the Finance Committee meeting, but K Ngataki advised it should be minuted in the Board meeting too. K Ngataki moved to confirm. Moved to confirm: K Ngataki Seconded: M McDowell K Ngataki noted that in the Finance Committee meeting approval was required for Ops Grant Payroll for PP:152025 for \$77,702.37. This was moved and seconded at the Finance Committee meeting, but K Ngataki advised it should be minuted in the Board meeting too. K Ngataki moved to confirm. Moved to confirm: K Ngataki Seconded: M McDowell 		
Moved: K Ngataki	Seconded: M McDowell	Carried: All

POLICY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> C Betty advised the Firearms policy has been published. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

'FRIENDS OF TUAKAU COLLEGE' (PTA) REPORT
No 'Friends of Tuakau College' (PTA) Report.

BUS NETWORK REPORT
No Bus Network Report.

STUDENT REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> K McDowall read out her Student Representative report. No matters arising. 	.	
Moved: K McDowall	Seconded: H Kani	Carried: All

CORRESPONDENCE		
<i>Inward</i>	<i>Outward</i>	
<ol style="list-style-type: none"> D Dunchie-Coley Resignation Email (5 November, 2024) Move the Board confirm the resignation of D Dunchie-Coley, with regret. Moved: C Betty Seconded: M Preston E Fransch-Jonathan Resignation Email (10 November, 2024) Move the Board confirm the resignation of E Fransch-Jonathan, with regret. Moved: C Betty Seconded: N Moore 	<ol style="list-style-type: none"> S McEwing Confirmation of Resignation Letter (30 October, 2024) M Van Kan Confirmation of Resignation Letter (30 October, 2024) C Hawkes Congratulations Letter (30 October, 2024) W Preston Congratulations Letter (30 October, 2024) D Claridge Congratulations Letter (30 October, 2024) D Young Congratulations Letter (30 October, 2024) E Entwisle Congratulations Letter (30 October, 2024) C Sabine Congratulations Letter (30 October, 2024) S Martin Congratulations Letter (30 October, 2024) A Taua Thank You Letter (30 October, 2024) J Slee Thank You Letter (30 October, 2024) 	
Late Correspondence		
<ol style="list-style-type: none"> R Van Rensburg Leave Request Letter (25 November, 2024) Move the Board approve the leave request for R Van Rensburg, commencing 2nd December 2024 to 10th December 2024. This will be leave with pay, as per the collective agreement. The Board noted that the start date of this leave may alter dependent on the circumstances. Moved: C Betty Seconded: T Potts 		
Matters Arising		
No matters arising.		
Moved that the inward be accepted, and the outward be confirmed: C Betty	Seconded: T Potts	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Move that the Board send letters of congratulations to the following prizewinners at the 2024 Senior Prizegiving: 		

<ul style="list-style-type: none"> - Sam Raja (Dux) - Katherine Cao (Proxime Accessit) - Brooke Ngatai (Wild Cup) - Nathan Haliday (Gwen Barnaby Memorial Cup) - Hauraki Hira (Rangipokaia Shield) - Bethany Mahoney (Bale Trophy) - Whitiri Preston (Bale Trophy) - Lome' Strydom (Honours – Sport) - Brya Mahoney (Honours – Sport) - Bethany Mahoney (Honours – Sport) - Areeya Bernabe (Honours – Cultural) - Hemi McGrath (Head Student) - Charmaine Hazell (Head Student) - Sophie Dorotich (Head Student) - Leo Brooker (Head Student) - Kyuss McDowell (Student Representative) 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the hours for Ollie Lewellyn is 6 hours per week as a part-time, fixed-term Music Itinerant commencing 28th January 2025 and ending 27th January 2026. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the hours for Priscilla van Ballegooy is 6 hours per week as a part-time, fixed-term Music Itinerant commencing 28th January 2025 and ending 27th January 2026. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the hours for Michael Robinson is 6 hours per week as a part-time, fixed-term Music Itinerant commencing 28th January 2025 and ending 27th January 2026. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the appointment of Tama Lennox to the Auckland Secondary Schools and University of Waikato School Based Teacher Training Programme teaching 0.18FTE at Tuakau College, commencing 28th January 2025. 		
Moved: C Betty	Seconded: K McDowall	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the appointment of Tessa De Bruin to the Auckland Secondary Schools and University of Waikato School Based Teacher Training Programme teaching 0.77FTE at Tuakau College, commencing 28th January 2025. 		
Moved: C Betty	Seconded: H Kani	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the appointment of Benjamin Russell as a full-time permanent Outdoor Education teacher, commencing 28th January 2025. 		
Moved: C Betty	Seconded: G Tema-Liapaneke	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the appointment of Johanna BATTERY as the fixed-term full time Acting Teacher in Charge of Outdoor Education, commencing 28th January 2025. Along with this role goes one fixed-term management unit and one fixed-term middle management allowance. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> • Move that the Board confirm the appointment of Nicola Seager as a full-time permanent Health and Physical Education teacher, commencing 28th January 2025. 		
Moved: C Betty	Seconded: M Preston	Carried: All

<ul style="list-style-type: none"> Move that the Board confirm the increase in hours for Oliver Gordon, Technology Technician, to 22 hours and 30 minutes per week commencing 31st January 2025. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> I move the Board confirm the appointment of Chavorn Lawrence as a fixed-term part-time Assistant Attendance Officer, working 35 hours per week term time only, commencing 27th January 2025 and ending 27th June 2026. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board send letters of congratulations to the following prizewinners at the MIT Trades Academy award evening: <ul style="list-style-type: none"> Ben Tatler Jhett Davies Tiaan Botha Jayden O'Neill Orin Pennycook Marlah Pulefolau 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the destruction of the financial records for the years 2015, 2016 and 2017. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Discussion around the use of the Principal's Professional Coaching and Wellbeing Support fund each year. The Board noted this hadn't been spent this year and M McDowell noted that this is not a good precedent for future Principal's and that it's not good practice that this wasn't taken/used. The Board wants to look after the Principal and see this fund be used each year. 		
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: G Tema-Liapaneke	Carried: All

GENERAL BUSINESS	
Discussion	Actions
<ul style="list-style-type: none"> Dates for 2025 Board meetings and committee meetings are available in the shared folder now. Proposed Additions to existing Policies – the Board was presented with proposed additions to the existing communications policy (regarding the electronic sign) and uniform policy. <p>K Ngataki suggested the inclusion of something in the proposed addition to the communications policy (regarding the electronic sign) around being multi-lingual and different languages being used on the electronic sign. The Board noted this as something to feed back to the Policy committee at their next meeting.</p> <p>The Board discussed the proposed additions to the uniform policy and agreed that this was necessary providing there was reasonable understanding and full discussions with experts around cultural items and their significance, as suggested in the proposed addition. The Board also noted this as something to feed back to the Policy committee at their next meeting.</p>	<ul style="list-style-type: none"> Policy committee to follow up these proposed additions to existing policies, at their next meeting.

<ul style="list-style-type: none"> Board Elections in 2025 – the Board requested this be put on the agenda for the February 2025 Board meeting. K Ngataki advised that N Moore, A Tocker, M Preston, E Mouton and T Potts have terms ending in 2025. N Moore informed the Board that she will not be putting her name forward again at the elections next year, due to an increased workload. 	<ul style="list-style-type: none"> J Paton to note ‘Board Elections 2025’ on the agenda for the February 2025 Board meeting
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IN COMMITTEE		
At 6:40 pm		
Moved into committee: K Ngataki	Seconded: C Betty	Carried: All
At 6:44 pm		
Moved out of committee: K Ngataki	Seconded: C Betty	Carried: All

KARAKIA MUTUNGA
M McDowall

Board Meeting finished at 6:45 pm.

NEXT MEETING
Tuesday 17 th December, 2024 at 5pm