



Present: C Betty (Principal), T Potts (Staff Representative), E Kazakevich, K Ngataki, M Preston, N Moore, A Tocker, E Mouton, H Kani, J Roberts (Student Representative) and J Paton (Principal's PA)

Visitors to Meeting: P Moody (Executive Manager)

Apologies: S Hyland-Mills, M Albert

Absent:

Start: 6:03 pm **Finish: 8:08 pm**

The Board agreed that P Moody (Executive Manager) could be at the meeting.

AGENDA		
K Ngataki requested we add NZSTA Conference to the Agenda. Adopt the Agenda.		
Moved: N Moore	Seconded: K Ngataki	Carried: All

APOLOGIES		
Move the apologies be accepted.		
Due to this being the third consecutive meeting that S Hyland-Mills has put apologies in for, the Board Chair will call him regarding his place on the Board.		
Moved: C Betty	Seconded: N Moore	Carried: All

KARAKIA
M Preston

DECLARATION OF INTEREST
None

MINUTES OF 30 MAY, 2023 MEETING		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Action point regarding the last Uniform Policy review is ongoing 	<ul style="list-style-type: none"> J Paton to let J Roberts know when the last Uniform Policy review was done 	<ul style="list-style-type: none"> Next review is Term 1, 2026
N Moore moved the Board accepts the Minutes of the Board Meeting of 30 May, 2023.		
Moved:	Seconded:	Carried: All

PROPERTY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • K Ngataki queried who would be using the scissor lift mentioned in the Property Report and P Moody confirmed that it would be used by contractors only. • The Board queried the fence outside Elizabeth Street possibly being redone when the gates are moved up closer to the school. C Betty and P Moody said they would consider this but want to ensure they are working in with the Master Plan for the future. 		
Moved: M Preston	Seconded: N Moore	Carried: All

FINANCE REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • P Moody read out the Finance Report. No matters arising. 		
Moved: C Betty	Seconded: N Moore	Carried: All

POLICY REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • A Tocker informed the Board that although the minutes from the Policy Report say the "Health and Safety Act 2020," there is no 2020 Act, it is still the Health and Safety Act 2015. • A Tocker requested that the future minutes for Policy Meetings have a list at the bottom of what has been reviewed and what is coming up to be reviewed. C Betty confirmed that the Policy committee meets on the first Tuesday of each month. 	<ul style="list-style-type: none"> • J Paton to update Policy Report template and add schedule for meetings 	<ul style="list-style-type: none"> • The schedule is on SchoolDocs and the Board can look at this anytime
Moved: C Betty	Seconded: E Kazakevich	Carried: All

PTA REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • K Ngataki queried the roll number in the minutes for the 6 June, 2023 PTA report. It states that the roll is at 9215, which is incorrect. • Samosa fundraiser coming up. This needs to be underway before the school holidays. 	<ul style="list-style-type: none"> • J Paton to update • J Paton to follow this up with the PTA 	

<ul style="list-style-type: none"> • K Ngataki queried the name 'Tuakau College' being on the PTA bank account, when the bank account is separate to the school. It was discussed that the auditors prefer it to be a separate account from the school. 	<ul style="list-style-type: none"> • C Betty to ask the new auditor about the process for PTA bank accounts 	
Moved: C Betty	Seconded: E Mouton	Carried: All

GOLDEN JUBILEE REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • No matters arising. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

STUDENT REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> • J Roberts gave a verbal Student Representative report. • The Junior Social went well, with not as many students as previous events. • There was a Home Clothes Day last week to celebrate 'Pride Week.' • The rostering home of students due to Industrial Action was disruptive and it was frustrating for students that it just stopped randomly in the middle of the week. J Roberts suggested it might have been better to continue with rostering home until the next week. • There was a Leadership Camp today (Tuesday 27th June) for students thinking about being a Student Leader in 2024. • We have Cross Country, Matariki Awards and the School Ball coming up. 		
Moved: J Roberts	Seconded: M Preston	Carried: All

CORRESPONDENCE		
Inward	Outward	
1. PPTA Strike Action to resume email (31 May) 2. S Smeeton Leave Request (8 Jun) Move that the Board approves S Smeeton leave request (without pay). Moved: C Betty Seconded: N Moore 3. PPTA Strike Notification (12-30 June) email (9 Jun) 4. PPTA Union Meeting Notification (26-30 June) email (12 Jun) 5. PPTA Strike Notice (Extracurricular ban) email (18 Jun) 6. Withdrawal of PPTA Strike Notices (21 Jun) 7. Holidays Act Remediation Payment for School Employees (26 Jun) 8. P.E.B Letter of Complaint 1 (27 Jun) 9. P.E.B Letter of Complaint 2 (27 Jun)	1. C McGill Wright Confirmation of Resignation Letter (31 May) 2. S Eda Confirmation of Resignation Letter (31 May) 3. S Davies Confirmation of Leave Request Letter (31 May) 4. C Sturm Confirmation of Resignation Letter (31 May) 5. J Millen Confirmation of Resignation Letter (31 May) 6. M Bennet Confirmation of Resignation Letter (31 May) 7. D Cooper-Lang Confirmation of Leave Request Letter (31 May)	
Matters Arising		
No matters arising.		
Moved that the inward be accepted and the outward be confirmed: C Betty	Seconded: E Mouton	Carried: All

PRINCIPAL'S REPORT		
Discussion	Actions	Update
<ul style="list-style-type: none"> Move that the Board confirm the closing of the college for instruction onsite on Wednesday 28th June, 2023 so teachers can attend the Paid Union Meeting. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the Year 13 Outdoor Education Tramp/Kayak to Kawau Island, starting 1st August, 2023. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board send a letter of thanks to Ally Fletcher, Anna Dinneen, Jared Slee and Peter Moody for stepping up while Ashley Jacobs was on his sabbatical during Term 2, 2023. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Nadia Currie to the position of Accounts Assistant, commencing Monday 17th July, 2023. 		
Moved: C Betty	Seconded: E Kazakevich	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the reduction of hours for Sarah Smeeton. 		
Moved: C Betty	Seconded: E Kazakevich	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Kelly Drew as the Year 7 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management 		

allowance and 7 Dean non-contact periods over a 6x6 timetable.		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Catherine Rivers-Smith as the Year 8 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management allowance and 7 Dean non-contact periods over a 6x6 timetable. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Matthew Williams as the Year 9 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management allowance and 7 Dean non-contact periods over a 6x6 timetable. 		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Fraser Anderson as the Year 10 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management allowance and 7 Dean non-contact periods over a 6x6 timetable. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Julie Burton as the Year 11 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management allowance and 7 Dean non-contact periods over a 6x6 timetable. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Sarah Welch as the Year 12 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management allowance and 7 Dean non-contact periods over a 6x6 timetable. 		
Moved: C Betty	Seconded: E Kazakevich	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the fixed term appointment of Michelle McMillan as the Year 13 Dean, from 28th January, 2024 to 27th January, 2025. Deans will get one fixed term salary unit, one middle management allowance and 7 Dean non-contact periods over a 6x6 timetable. 		
Moved: C Betty	Seconded: A Tocker	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the permanent, full time appointment of Ryan van Rensburg to the position of Physical Education and Health teacher commencing Monday 9th October, 2023. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> K Ngataki queried the use of macrons when writing in Maaori – do we use macrons or double vowel? We need to be consistent in what we use, not a combination of both. K Ngataki suggested that as we are in Waikato, we should be using double vowels going forward, not just in Board reports, but also around the school in signage, etc. The Board discussed the phone ban rule and it was suggested we consider no phones at all at school. The point was raised that some students need their phones to contact parents/caregivers or their work, when school has finished. Mrs Dinneen (Assistant Principal) was going to put together some more data around the phone ban and this will come to the Board once completed. The Board discussed that we are still in the early stages of introducing the phone ban and this could be something to discuss next year. 		

- The Board discussed further what was mentioned in the May Board Meeting regarding helping to reduce the incidents of physical assault at the school. C Betty confirmed there has been a noticeable drop in incidences since the last Board Meeting, after the staff really tightened up on things like Uniform, lateness to class, etc. The Board discussed the use of Awahi Whaanau meetings going forward and at what point in the process these could occur. Any Board members, teachers, parents/caregivers, Police, Guidance Counsellor, etc. could be involved in an Awahi Whaanau meeting. These meetings have worked well in the past. It was suggested that there could be something around Awahi Whaanau meetings mentioned in our policies. The Board agreed that it is important that whaanau know they can have these meetings. This is something the Board will continue to look in to and K Ngataki and H Kani will have discussions with local marae, etc. to see if any other suggestions are formed.

C Betty moved his Principal's Report.

Moved: C Betty

Seconded: N Moore

Carried: All

GENERAL BUSINESS

Discussion

- NZSTA Conference – this year it is in Rotorua from the 20th to the 23rd of July and there is opportunity for anyone from the Board to attend.

Members that indicated they might like to attend were:

- K Ngataki
- H Kani
- E Kazakevich (tbc)
- J Roberts (tbc)

Move that the Board members listed above attend the 2023 NZSTA Conference from 20-23 July in Rotorua.

Moved: K Ngataki **Seconded:** N Moore

- Industrial Action – A Tocker asked the Board to consider sending a letter to the Ministry of Education and the Public Service Commissioner, as a Board, regarding the recent Industrial Action.

Move that the Board agree that A Tocker can draft a letter on behalf of the Board and then send to N Moore to approve and send.

Moved: C Betty **Seconded:** N Moore

- Master Plan – C Betty and P Moody went through and discussed the Master Plan with the Board. Phase 1 will start next year and will be driven by roll growth. C Betty requested that Board members have a look at the Master Plan and email him with any feedback.

- Bus Network Review – the Ministry of Education is currently doing a review on our North Waikato School Buses network. There are some changes to the funding for our school bus service and the routes that operate. C Betty will write a response to the Ministry of Education regarding the bus service.

Actions

- Board members to confirm their attendance with J Paton by Thursday 29th June and then J Paton to do registration

- A Tocker to draft letter on behalf of the Board and send to N Moore to approve and send

- C Betty to move forward with a response to the Ministry of Education regarding the bus service

Moved: C Betty

Seconded: N Moore

Carried: All

IN COMMITTEE		
At 7:54 pm		
Moved into committee: N Moore	Seconded: C Betty	Carried: All
At 8:06 pm		
Moved out of committee: N Moore	Seconded: C Betty	Carried: All

KARAKIA MUTUNGA
M Preston

Board Meeting finished at 8:08 pm.

NEXT MEETING
Tuesday 25 th July, 2023