



**Present:** C Betty (Principal), T Potts (Staff Representative), E Kazakevich, K Ngataki, S Hyland-Mills, N Moore, A Tocker, M Preston, J Roberts (Student Representative) and J Paton (Principal's PA)

**Visitors to Meeting:** A Jacobs (Deputy Principal) and P Moody (Executive Manager)

**Apologies:**

**Absent:** E Mouton

**Start: 6:00 pm**      **Finish: 7:52 pm**

The Board agreed that A Jacobs (Deputy Principal) and P Moody (Executive Manager) could be at the meeting.

**AGENDA**

Adopt the Agenda.

**Moved:** S Hyland-Mills

**Seconded:** A Tocker

**Carried:** All

**KARAKIA**

C Betty

**DECLARATION OF INTEREST**

None

Welcome to J Roberts, the new Student Representative on the Board. *Introductions to each other/Whakawhanaungatanga*

**RE-ELECTION/CONFIRMATION OF BOARD CHAIR**

At the start of each year we re-elect/confirm the Board Chair. S Hyland-Mills is wanting to step down from his position as Board Chair. This means we need to elect a new Board Chair. C Betty called for nominations for a new Board Chair.

M Preston nominated K Ngataki. K Ngataki accepted the nomination.

T Potts nominated N Moore. N Moore accepted the nomination.

C Betty moved we have a vote for Board Chair via show of hands. J Paton counted votes.

K Ngataki – 3

N Moore – 5

Abstained – 1

C Betty duly declares N Moore duly elected as Board Chair.

We also need to re-elect/confirm our Deputy Board Chair.

C Betty asked K Ngataki if she wanted to be Deputy Chair. K Ngataki declined.

M Preston nominated A Tocker. A Tocker accepted the nomination.

No other nominations were received.

C Betty duly declares A Tocker duly elected as Deputy Board Chair.

C Betty thanked S Hyland-Mills for his six years as Board Chair. We all look forward to his involvement as a presiding member.

<b>MINUTES OF 28 FEBRUARY, 2023 MEETING</b>		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> <li>No matters arising.</li> </ul>		
C Betty moved the Board accepts the Minutes of the Board Meeting of 28 February, 2023.		
<b>Moved:</b> C Betty	<b>Seconded:</b> K Ngataki	<b>Carried:</b> All

<b>HEALTH AND SAFETY REPORT</b>
No meeting, no report.

<b>PROPERTY REPORT</b>		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> <li>M Preston queried how the school can fix the fire drill process for when C Betty and P Moody are away (like they were when the fire alarm went off earlier in the month). C Betty advised we have restructured this process and we did a trial last Thursday and it went brilliantly. P Moody added that we have other staff members that can step up as Fire Wardens when himself and C Betty are away.</li> <li>P Moody added that further to the Property Report, they have had 11 tenders for the P Block classrooms and have chosen 'Greenway' to do this. Hope to have this done by the end of the school holidays.</li> <li>C Betty gave update regarding his request to Council for newly painted parking lines and trimmed hedges – this has been done.</li> </ul>		
<b>Moved:</b> C Betty	<b>Seconded:</b> S Hyland-Mills	<b>Carried:</b> All

<b>FINANCE REPORT</b>		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> <li>A Jacobs read out the minutes of the Finance Meeting. No matters arising. A Jacobs advised that next term P Moody will take over the Finance area, while A Jacobs is on sabbatical.</li> </ul>		
<b>Moved:</b> A Jacobs	<b>Seconded:</b> S Hyland-Mills	<b>Carried:</b> All

<b>POLICY REPORT</b>
No report.

<b>PTA REPORT</b>
No meeting, no report.

STUDENT REPORT		
<ul style="list-style-type: none"> <li>J Roberts read her report to the Board. She added that students also thought it was good to have a phone for messages regarding activities occurring after school/outside of school (eg. horse riding)</li> <li>The Board discussed the point raised around Athletics Day planning and C Betty said the Senior Leadership Team are currently revisiting how this is run.</li> <li>The Board discussed students feeling unsafe at school. J Roberts explained that students think the Board is giving students too many chances. A Jacobs said this is possibly a miscommunication between stand downs and suspensions and what each one means. N Moore suggested we educate students about stand downs and suspensions. S Hyland-Mills also queried what senior students could do to help other students understand? J Roberts said she feels students have lost their morals this year and C Betty said this is right. C Betty said from next term we are going to introduce more school assemblies – every second week.</li> </ul>		
<b>Moved:</b> J Roberts	<b>Seconded:</b> K Ngataki	<b>Carried:</b> All

CORRESPONDENCE		
<b>Inward</b>	<b>Outward</b>	
<ol style="list-style-type: none"> <li>D Van der Heyden Resignation Letter (6 Mar)</li> <li>T Te Kaute House Leader Resignation (7 Mar)</li> <li>PPTA Notice of Strike Action (13 Mar)</li> <li>N Law Resignation Email (13 Mar)</li> <li>S Scott Resignation Letter (14 Mar)</li> </ol>	<ol style="list-style-type: none"> <li>R Walia and P Walia Confirmation of Leave Request (1 Mar)</li> <li>T King Confirmation of Resignation (1 Mar)</li> <li>N Gillson Confirmation of Resignation (1 Mar)</li> <li>H Clarke Confirmation of Resignation (1 Mar)</li> <li>S Bell Congratulations Letter (1 Mar)</li> <li>C Lees Congratulations Letter (1 Mar)</li> <li>R Penning Congratulations Letter (1 Mar)</li> <li>R Penning Scholarship Congratulations Letter (1 Mar)</li> <li>L Horlacher Scholarship Congratulations Letter (1 Mar)</li> </ol>	
<b>Late Correspondence</b>		
<ol style="list-style-type: none"> <li>N Blake Resignation Letter (24 Mar)</li> <li>PPTA Notice of Strike Action (26 Mar)</li> </ol>		
<b>Matters Arising</b>		
None		
<b>Moved that the inward be accepted and the outward be confirmed:</b> C Betty	<b>Seconded:</b> A Tocker	<b>Carried:</b> All

PRINCIPAL'S REPORT		
<b>Discussion</b>	<b>Actions</b>	<b>Update</b>
<ul style="list-style-type: none"> <li>Move that the Board confirm the closure of the school for instruction on Wednesday 29<sup>th</sup> March, because of the second nationwide strike of secondary teachers.</li> </ul>		
<b>Moved:</b> C Betty	<b>Seconded:</b> T Potts	<b>Carried:</b> All
<ul style="list-style-type: none"> <li>Move that the Board approve the Blue Light Duke of Ed Bronze overnight trip on the 30<sup>th</sup> March, 2023.</li> </ul>		
<b>Moved:</b> C Betty	<b>Seconded:</b> A Tocker	<b>Carried:</b> All

<ul style="list-style-type: none"> <li>Move that the Board approve the PSSP 5 Day training camp, starting 22<sup>nd</sup> May, 2023.</li> </ul>		
Moved: C Betty	Seconded: S Hyland-Mills	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm the appointment of Stuart McEwing to a permanent full time position of Technology teacher, commencing 27<sup>th</sup> March, 2023.</li> </ul>		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm the appointment of Emelda Fransch-Jonathan to the position of Food Tech/Hospitality teacher, commencing 15<sup>th</sup> May, 2023.</li> </ul>		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm, with regret, the resignation of Nicole Blake.</li> </ul>		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm the appointment of Liz Bailey to the full time permanent English position, commencing 24<sup>th</sup> April 2023 (beginning of Term 2).</li> </ul>		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm the appointment of Sharon Hawke to the full time permanent Year 7&amp;8 position, commencing 24<sup>th</sup> April 2023 (beginning of Term 2).</li> </ul>		
Moved: C Betty	Seconded: S Hyland-Mills	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm, with regret, the resignation of Shirley Scott.</li> </ul>		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm the appointment of Jenna Otunuku to the position of iHub Manager for 20 hours per week.</li> </ul>		
Moved: C Betty	Seconded: M Preston	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm, with regret, the resignation of Donna van der Heyden.</li> </ul>		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm, with regret, the resignation of Ngaire Law.</li> </ul>		
Moved: C Betty	Seconded: S Hyland-Mills	Carried: All
<ul style="list-style-type: none"> <li>Move that the Board confirm the proposed In Zone and Out of Zone enrolment dates for 2023.</li> </ul>		
Moved: C Betty	Seconded: N Moore	Carried: All
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: S Hyland-Mills	Carried: All

GENERAL BUSINESS	
Discussion	Actions
<ul style="list-style-type: none"> <li>Audit documents were given out at the February Board Meeting. If anything needs to change please advise C Betty or N Moore within the next week.</li> <li>C Betty moved that we table the results of the Student Representative By-election results. <b>Moved:</b> C Betty      <b>Seconded:</b> K Ngataki</li> <li>Memorandum of Understanding – C Betty explained that construction should start in 2024 and by the start of 2025 we should have a new classroom block. C Betty said we are planning for 3,000 students on site. The first stage will be an 8-10 classroom block, double-storeyed. C Betty suggested that in the future a Board member could be involved in the planning.</li> </ul>	<ul style="list-style-type: none"> <li>N Moore to look at and possibly re-write the Summary statement.</li> </ul>

<ul style="list-style-type: none"> <li>• Discussed the Education Brief</li> <li>• Discussed the Matrix for Classrooms – K Ngataki suggested as the school grows we could look at having swipe cards for toilets for students (like an ID card) and this might help deal to the graffiti and vandalism occurring.</li> <li>• Planning and Reporting – C Betty explained that the Ministry of Education have said by March 2024 it needs the Board to have an updated Charter, Annual Plan and Strategic Plan. C Betty suggested we form a small committee to do consultation for this with the community around our vision, values, goals, school culture, etc. The following Board members volunteered to be on this sub-committee: <ul style="list-style-type: none"> <li>- A Tocker</li> <li>- N Moore</li> <li>- J Roberts</li> </ul> </li> <li>• C Betty suggested the Board reads the ERO Attendance report in the folder – interesting what ERO have found out.</li> <li>• Delegations to the Principal document. The Board read through the document with C Betty and asked that the monetary value in point #2 be raised to \$10,000.00. The Board also asked that the monetary value in point #6 be raised to \$500.00. The Board asked that the wording in point #18 be changed to ‘Executive Manager’ and ‘Deputy Principal.’ C Betty moved that the Delegations to the Principal document be confirmed for 2023. <b>Moved:</b> C Betty            <b>Seconded:</b> A Tocker</li> <li>• Bus Network – C Betty advised that the bus network are doing a funding review because at the moment the funding is not meeting their needs. This should be completed by the end of Term 2.</li> </ul>	
<b>Moved:</b> C Betty	<b>Seconded:</b> S Hyland-Mills <b>Carried:</b> All

<b>IN COMMITTEE</b>		
At 7:24 pm		
<b>Moved into committee:</b> N Moore	<b>Seconded:</b> S Hyland-Mills	<b>Carried:</b> All
At 7:51 pm		
<b>Moved out of committee:</b> N Moore	<b>Seconded:</b> C Betty	<b>Carried:</b> All

<b>KARAKIA MUTUNGA</b>
C Betty

Board Meeting finished at 7:52 pm.

<b>NEXT MEETING</b>
Wednesday 26 <sup>th</sup> April, 2023